

MAYOR
Michael D. Fuesser

MAYOR PRO TEM
Edward Brown

CITY MANAGER
Dalton Pierce, MPA



CITY COUNCIL
Matt Hickey
Marion Ramsey
Stephanie Jarrett
Charles Brewer
Kellie Harrold

CITY CLERK
Amy Craig

York City Council
Meeting Agenda
Tuesday, November 7, 2023
Meeting at 6:00 PM

1. WELCOME AND CALL TO ORDER

MAYOR MIKE FUESSER

2. PRAYER

MAYOR PRO TEM ED BROWN

3. PLEDGE OF ALLEGIANCE

MAYOR MIKE FUESSER

4. PRESENTATIONS

- 4.1. New Employee – Sara McCenzie McCoy
- 4.2. New Employee – Tikierra Anderson
- 4.3. New Employee - Kenneth Pettus
- 4.4. New Employee – Sergio Terrell
- 4.5. New Employee – April Trammell
- 4.6. Promotion – Lorrie Cobb
- 4.7. B&C Recognition for New Appointments
- 4.8. Veteran's Day Parade – Ronnie Taylor

POLICE CHIEF B. TRAIL
PW DIR C. WALLACE
UTIL DIR B. WRIGHT
UTIL DIR B. WRIGHT
FINANCE DIR J. WILKINS
FINANCE DIR J. WILKINS
PLAN DIR D. BREAKFIELD

5. COMMENTS FROM THE PUBLIC ON AGENDA ITEMS

6. CITY MANAGER'S REPORT

CITY MANAGER DALTON PIERCE

- 6.1. Preamble to FY22-23 Annual Report
- 6.2. City Park Phase II update
- 6.3. FY23-24 SC State Appropriations Update
- 6.4. YPD Gun Range Update

7. APPROVAL OF MINUTES OF PREVIOUS MEETINGS

- 7.1. Council Meeting October 3, 2023*
- 7.2. Council Work Session October 16, 2023*

8. MONTHLY FINANCIAL REPORT

FINANCE DIRECTOR JEFF WILKINS

** Denotes Vote Required*

10 N. ROOSEVELT STREET
PO BOX 500
YORK, SOUTH CAROLINA 29745

(803) 684-2341
WWW.YORKSC.GOV

9. OLD BUSINESS

9.1 ORDINANCES:

- Second Reading Ordinance 23-704 Rezoning Lee Street*

9.2 DISCUSSION:

- Proposed Organizational Changes
 - A. Accrual Rates*

10. NEW BUSINESS

10.1 BIDS & SOLICITATIONS:

- Inventory Management and Consignment Parts RFP*
- Non-Compliant Backflow Devices RFP*

10.2 SPECIAL EVENTS APPLICATIONS:

- Blush Blossom Boutique*
- The Garden Café Holiday Marketplace*
- Will Frederick Memorial Run for the Kids 5k*
- Pixies Street Con*

10.3 H-TAX EVENT GRANTS:

- FY23-24 H-Tax Event Grant Applications*

10.3 RESOLUTION

- Resolution 23-05 Bank of America Card*

10.4 ORDINANCE(S):

- First Reading Ordinance 23-705, Amending Highway Commercial for Miniwarehouses*
- First Reading Ordinance 23-706, Annexing 1176 Chester Highway with HC Zoning*

11. MAYOR'S REPORT

MAYOR MIKE FUESSER

- Proclamation – World Pancreatic Cancer Day
- Announcement for Christmas Parade Grand Marshall

12. EXECUTIVE SESSION

12.1 Discussion of Negotiations Incident to Proposed Contractual Arrangements

12.2 Discussion of Proposed Sale or Purchase of Property

12.3 Discussion of Proposed Sale or Purchase of Property

13. UPON RETURNING TO OPEN SESSION, COUNCIL MAY TAKE ACTION ON MATTERS DISCUSSED IN EXECUTIVE SESSION.

14. ADJOURN

** Denotes Vote Required*

City of York

Memo

TO: Mayor & City Council

FROM: Chris Wallace, Public Works Director

MEETING DATE: November 7, 2023

SUBJECT: Presentations – New Employee



4.2 GENERAL INFORMATION

New Employee – Tikierra Anderson

Tikierra Anderson, known as Kierra, began her career at City of York in the Public Works Department as a Commercial Driver on October 2, 2023. Kierra is from York, but currently lives in Rock Hill. Kierra has three children and enjoys her time with them as they play sports. Kierra enjoys reading, listening to music, spending time with family and friends, and traveling. She obtained her CDL from York Technical College. Please welcome Kierra to the City of York.

City of York

Memo

TO: Mayor & City Council

FROM: Ben Wright, Utilities Director

MEETING DATE: November 7, 2023

SUBJECT: New Employees



4.3 GENERAL INFORMATION

New Employee – Kenneth Pettus

Kenneth Pettus began his career at City of York in the Utilities Department as a Maintenance Crew Member on October 3, 2023. Kenneth has lived in Clover his entire life. Kenneth has eight grown children. He enjoys fishing, cutting grass, playing and watching basketball and football, cooking, and singing Gospel music. Please welcome Kenneth to the City of York.

4.4 GENERAL INFORMATION

New Employee – Sergio Terrell

Sergio Terrell began his career at City of York in the Utilities Department as a Maintenance Crew Member on October 17, 2023. Sergio is from Ohio and moved to Charlotte in 2009. He and his wife moved to Rock Hill, and currently, they live in York. Sergio and his wife have a 9 year old son, Sergio Jr. Sergio's hobbies are playing basketball, bowling, games, cooking on the grill, and traveling. Please welcome Sergio to the City of York.

City of York

Memo

TO: Mayor & City Council

FROM: Jeff Wilkins, Finance Director

MEETING DATE: November 7, 2023

SUBJECT: New Employee/Promotion



4.5 GENERAL INFORMATION

New Employee – April Trammell

April Trammell began her career with the City of York on October 9, 2023, as our new Accounts Receivable Clerk. April is from Union where she lives with her husband and son, Dristan. She is a graduate of Spartanburg Community College. Her hobbies include hunting, fishing, kayaking, car shows, and outdoor activities. Please welcome April Trammell.

4.6 GENERAL INFORMATION

Promotion – Lorrie Cobb

Lorrie Cobb has been with the City of York since October 5, 2021, and has been promoted to Accounting Assistant, effective October 7, 2023. Lorrie is originally from East Coast Virginia but has lived in York since 1994 with her husband and three children. She now has three grandsons as well. Lorrie enjoys visiting the downtown area to shop, is involved in church activities at Lifeway, loves going to the beach, eating out with friends and spending time with her grandchildren. Lorrie has been in the accounting field for twenty seven years. Congratulations, Lorrie!

City of York

Memo

TO: Mayor & City Council

FROM: David Breakfield, Planning Director

MEETING DATE: November 7, 2023

SUBJECT: Recognition for B&C Appointments



4.7 GENERAL INFORMATION

New Appointments/Reappointment

Since August, several Boards & Commissions positions have been filled. Only one was a reappointment and the others were new appointments. The Planning Department would like to introduce all the new and reappointed members to Council.

New Appointment – Neil McWhorter

Neil McWhorter began his term as a Board of Zoning Appeals member on August 1, 2023. Neil lived in Jacksonville, Florida with his wife, Kelly, until 3 years ago. They moved to York so they could fly out of Charlotte, as Neil has been an American Airlines 737 International Captain for over 31 years. Neil was a Captain in the United States Air Force. He flew B-52s in Guam and Minot, North Dakota. In 1984, Neil graduated from University of South Carolina with a degree in Business Management. Neil and his wife have 2 dogs and house projects that keep them busy.

New Appointment – Amber Palmer

Amber Palmer began her term as a member of the Board of Architectural Review on November 1, 2023. Amber grew up in Fort Mill, SC, but has been a York resident for the past 18 years. Amber has been married to her husband, Jared, for 23 years and they have two boys, ages 22 and 20 years old. She homeschooled both of her children from elementary school throughout high school while working as she could to make ends meet. She worked at YMCA as a swim instructor for 5 years and is now a Financial Advisor with Thrivent, which she enjoys. Amber states that Thrivent allows opportunities for generosity and volunteer work in her community. Her hobbies include working out, playing golf, and being active.

New Appointment – Ationette “Niki” Barnett

Antionette Barnett, known as Niki, began her term as a member of the Planning Commission on August 1, 2023. Niki lives in York with her husband, Duane, and has been a resident of York her entire life. She has two daughters, Nikale and Ayanni. Niki has been in banking for 23 years, in which she has spent 12 of those years with First Citizens Bank and has been with Bank of York since then. She has spent the last 10 years at Bank of York serving as the Vice President. Niki enjoys a variety of hobbies.

New Appointment – Jessica Koon

Jessica Koon began her term as a member of the Planning Commission on August 1, 2023. Jessica is from York and has her Bachelor's degree in Mathematics from Clemson University and her Master's in Education from University of South Carolina. Jessica's hobbies include supporting the Clemson Tigers, going to her lake house in Chapin, SC, and traveling. When her family travels, they like to find to best local foods.

New Appointment – Jordan Dorsey

Jordan Dorsey began his position as a Planning Commission member effective August 1, 2023. Jordan is originally from Gastonia, NC. Jordan's hobbies include listening to music, cleaning (something that he states is probably OCD), and he enjoys spending time with his wife and children in the mountains. In 2006, Jordan graduated with honors from Ashford University majoring in sociology with a concentration in counseling. Jordan has been married to his best friend, Tiffany, for 9 years and their children are Aiden (16) and Alyxandria (7). Currently, they reside in the Austen Lakes Community and have been there for 2 ½ years.

Reappointment – Laura Korn

Laura Korn has served as a member of the Planning Commission since 2022, and has been reappointed as of August 1, 2023. Laura is originally from Rochester, NY and moved to York with her husband, Steve, almost 5 years ago. Laura is a graduate of Monroe Community College & The American Institute of Banking. Throughout her life, Laura has volunteered with Veterans in several capacities, she has also served as President of the VFW Ladies Auxiliary and President of the Barnard Fire Department Ladies Auxiliary. Laura was also an active volunteer through Foodlink of Rochester helping to combat food insecurity throughout the communities. Laura enjoys a variety of hobbies and interests. They extend from baking, scrapbooking, down to her newest passion – learning about cars and drag racing. A priority for Laura is being active with her church, attending small groups and building her faith. Laura loves spending time with family and friends – but most of all, she treasures the adventures throughout her blessed life with Steve.

City of York



Memo

TO: Mayor & City Council

FROM: Dalton Pierce, MPA, City Manager

MEETING DATE: November 7th, 2023

SUBJECT: City Manager's Report

GENERAL INFORMATION

6.1: Annual Report

Staff are working through their sections of the annual report, and we are close to producing the first-ever annual report for the City. This report will be presented at the November 20, 2023, workshop. An annual report is a comprehensive report on an organization's activities throughout the preceding year. Annual reports are intended to give shareholders and other interested people information about the organization's activities and financial performance.

6.2: City Park Phase II Update

The City has received the revised plan set, and the advertisement to solicit bids has been completed.

6.3: FY23-24 SC State Appropriations Update

The City received disbursement documents for \$4.774M and has completed and sent the completed documentation back to the SC State Treasurer's Office. The City is waiting to receive the Funding.

Projects:

1. N. Congress St. Water Line Upgrade
2. AMI system Upgrade
3. Public Safety Upgrades
4. S. Congress St. Hotel

6.4: YPD Gun Range Update

The City has received the first set of plans for this project. Also, the City staff have met with the local US Army to collaborate on completing certain scopes of work associated with this project.

REQUESTED ACTION

General Information

City Council Meeting October 3, 2023

DATE AND TIME: Tuesday, October 3, 2023, 6:00 PM

Members Present:

Mayor Mike Fuesser
Mayor Pro Tem Ed Brown
Councilmember Matthew Hickey
Councilmember Marion Ramsey

Councilmember Stephanie Jarrett
Councilmember Charles Brewer
Councilmember Kellie Harrold

Staff Present:

City Manager Dalton Pierce
Municipal Clerk Amy Craig
Detective Lieutenant Kevin Hoffman
Planning Director David Breakfield
Utilities Director Ben Wright
Utilities Crew Member Baer Blackmon

Parks and Rec Director Chris White
Parks and Rec Director Julie Hollis
Parks and Rec Coordinator Dale Percival
Parks and Rec Program Assistant Priscilla Cook
Human Resources Director Sarah Ramirez
Community Engagement Director Becky Mestas
Community Events Coordinator Chloe Jones

Participants:

Others Present:

(See Sign-in Sheet)

1. WELCOME AND CALL TO ORDER

Mayor Mike Fuesser

- Mayor called the meeting to order at 6:00 pm

2. PRAYER

Mayor Pro Tem Ed Brown

3. PLEDGE OF ALLEGIANCE

Mayor Mike Fuesser

4. PRESENTATIONS

4.1. New Employee – Sara McCoy

Unfortunately, Sara McCoy was unable to attend the Council meeting, so she will be introduced at next month's Council meeting.

4.2. New Employee – Baer Blackmon

Utilities Director Ben Wright introduced Baer Blackmon as a new crew member for the Utilities Department.

4.3. Promotion – Dale Percival

Parks and Recreation Director Chris White introduced Dale Percival as the new Program Director for the Parks and Recreation Department.

4.4. Retirement – Julie Hollis

After over 32 years with the City of York, Julie Hollis has retired effective October 2, 2023. Parks and Recreation Director Chris White presented Ms. Hollis with a plaque. Council, staff, and citizens gave Ms. Hollis a standing ovation to celebrate her great and many years of service to the City of York.

City Council Meeting October 3, 2023

4.5. YCHS Girls Softball Team

Utilities Director Ben Wright and Community Engagement Director Becky Mestas presented Coach Danny Mazell and the YCHS Girls Softball Team with a check for \$840.00 that was provided through a 50/50 raffle at the annual York Summerfest Golf Tournament.

5. PUBLIC HEARINGS

No public comment

6. COMMENTS FROM THE PUBLIC ON AGENDA ITEMS

No public comment

7. CITY MANAGER'S REPORT

7.1. CIP Matrix

City Manager Dalton Pierce stated that an award was received on October 3, 2023, to replace cameras in 20 of the police cars. The total award is \$137,245 from South Carolina Department of Public Safety. He commended York Police Department for taking the initiative to apply for grants. Although they are not always awarded, he appreciates their efforts.

City Manager Pierce provided a presentation of 16 projects over the course of 3 fiscal years. The project timelines are based on each engineer's preliminary schedule, which began FY22-23. The presentation provided milestones, such as costs, percentage already completed, and more. These projects range from water and sewer, wayfinding, sidewalks, recreation projects, and facility upgrades. Council stated they appreciate the timeline that City Manager Pierce provided.

8. APPROVAL OF MINUTES OF PREVIOUS MEETINGS

8.1. Council Meeting September 5, 2023

8.2 Council Work Session September 18, 2023

8.3 Council Special Called September 18, 2023

Councilmember Hickey made a Motion to approve Council Meeting September 5, 2023, Council Work Session September 18, 2023, and Council Special Called September 18, 2023 Minutes, which was Seconded by Mayor Pro Tem Brown. With no Discussion, the Minutes were approved unanimously.

9. MONTHLY FINANCIAL REPORT

City Manager Dalton Pierce stated that the City is in the process of closing out the FY22-23 and that more revenues and expenses will be coming in for that period. Auditors will be here in March 2024, but the goal is to have them earlier if possible. LGIP interest has brought in approximately \$470,000 for the year. Total revenues over expenses is 14%. The City of York is in a good financial position. City Manager Dalton Pierce stated that next month Finance Director Jeff Wilkins will give a more in-depth guide to the City's finances.

10. OLD BUSINESS

10.1. ORDINANCES:

Second Reading Ordinance 23-703, Amending Appendix A Zoning and Appendix B Subdivisions On August 1, 2023, during Council's Work Session, Council and Planning staff discussed revisions for the Appendix A Zoning and Appendix B Subdivisions that needed to take place regarding square footage, swimming pools, recreational playgrounds, and picnic areas.

On September 5, 2023, at Council's regular meeting, the First Reading Ordinance 23-703, Amending Appendix A Zoning and Appendix B Subdivisions was adopted unanimously. To keep

City Council Meeting October 3, 2023

the process moving forward, staff requests that Council approve the Second Reading Ordinance 23-703 Amending Appendix A Zoning and Appendix B Subdivisions.

Councilmember Jarrett made a Motion to approve Second Reading Ordinance 23-703, Amending Appendix A Zoning and Appendix B Subdivisions, which was Seconded by Councilmember Ramsey. With no Discussion, the Motion was adopted unanimously.

11. NEW BUSINESS

11.1 ORDINANCES:

- First Reading Ordinance 23-704, Rezoning Lee Street

Rezoning Lee Street will be rezoning from General Industrial to R7. Planning Commission felt that the rezoning will be compatible with surrounding areas and remain consistent with the Comprehensive Plan.

Councilmember Jarrett made a Motion to approve on First Reading Ordinance 23-701, FY23-24 Budget, which was Seconded by Councilmember Brewer. During Discussion, Council reviewed the current zoning of housing and commercial in that area and stated that a potential issue could be businesses coming in after a residence is built and buffers will have to be built. Council further stated that it does not make sense to rezone only one lot, in addition to the buyer knowing the lot was zoned as GI when it was purchased. Council plans to discuss the rezoning further at another meeting. With no other Discussion, the Motion was approved 5-2, with Councilmembers Brewer and Jarret voting in opposition.

11.2 SPECIAL EVENT APPLICATIONS:

- Spook-tacular Bar Crawl

Community Engagement Director Becky Mestas stated that Towne Tavern had put in an application in September, but plans fell through, and they were not able to hold the original event as planned. This one would be held October 28, 2023, 5-8pm. Other establishments will be participating, and an outline has been provided for where the patrons will go. Each person will have a representative to ensure there are no alcoholic drinks in public. No road closures will be required.

Councilmember Jarrett made a Motion to approve the Spook-tacular Bar Crawl, which was Seconded by Councilmember Brewer. With no Discussion, the Motion was adopted unanimously.

- Downtown Partnership with Yorkville Carolina Christmas Show

Community Engagement Director Becky Mestas stated that Blush Blossom Boutique would like to help drive foot traffic to the downtown area. They have formed a partnership with Yorkville Marketplace for the Carolina Christmas Show. Blush Blossom would like alcohol to be permissible as the patrons shop. "No alcohol beyond this point" signs would be available. A food truck and live entertainment would be available as well.

Councilmember Jarrett made a Motion to approve the Downtown Partnership with Yorkville Carolina Christmas Show with a contingency to add police officers at each crosswalk, which was Seconded by Councilmember Brewer. During Discussion, safety concerns were addressed by Council pertaining to the possibility of someone falling and being injured. Also, a concern was raised about the City being liable for any falls with alcohol being present and possibly closing Congress Street from Madison Avenue to Liberty Street. More police presence was mentioned as a suggestion for safety as well. With no other Discussion, the Motion was approved 6-1, with Councilmember Ramsey voting in opposition.

City Council Meeting October 3, 2023

- City of York Kickoff to Christmas Tree Lighting and Hometown Christmas Parade
Community Engagement Director Becky Mestas stated that last year, the Christmas Tree Lighting was a week before the Christmas Parade, and this year they would like to have it the day before the parade on December 8, 2023.
Councilmember Jarrett made a Motion to approve the City of York Kickoff to Christmas Tree Lighting and Hometown Christmas Parade, which was Seconded by Councilmember Ramsey. With no Discussion, the Motion was adopted unanimously.
- Historic Yorkville Holiday Home Tour
Community Engagement Director Becky Mestas stated that Historic Yorkville Holiday Home Tour would be held December 9 and 10, 2023, from 2-6pm both days. This is an annual fundraiser for them and this year carriage rides will be available with a starting point at Yorkville Marketplace.
Councilmember Harrold made a Motion to approve the Historic Yorkville Holiday Home Tour, which was Seconded by Mayor Pro Tem Brown. With no Discussion, the Motion was adopted unanimously.
- Silver in the City
Community Engagement Director Becky Mestas stated that Mr. Montgomery and Mr. Leake are prepared for the 7th Annual Silver in the City already. This year the event will be held a little earlier than normal. The dates are April 12-14, 2024.
Councilmember Hickey made a Motion to approve Silver in the City, which was Seconded by Mayor Pro Tem Brown. With no Discussion, the Motion was passed unanimously.

11.3 DISCUSSION(S):

- Proposed Organizational Changes
Human Resources Director Sarah Ramirez stated that she would like Council to vote for all items together and mention what was opposed.
Councilmember Brewer made a Motion to approve the Proposed Organizational Changes as written with amendments to the holidays, instead of having four holidays, the City will add Veteran's Day and one additional floating holiday, the City will keep the separation pay in 13.10b to include the sick payout, and frontloading the accrual rates, which was Seconded by Mayor Pro Tem Brown. During Discussion, Council inquired about the accrual rates changing for the employees that have been with the City for a long time. Ms. Ramirez stated that since most of them are maxed out with vacation and sick time, that this will not have an impact on them. Council believes that the sick payout is an excellent recruiting tool, along with the additional holidays. Council expressed their views on accrual rates and Ms. Ramirez suggested frontloading the sick and vacation time for employees, which Council agreed. With frontloading, the levels and how much would have to be decided. For the sick payout, Council suggested a requirement that employees must be employed for a minimum of 5 years consecutively. With no other Discussion, the Motion was adopted unanimously.

12. MAYOR'S REPORT

Mayor Fuesser read a Proclamation for Julie Hollis' retirement during the Presentations, and he reminded everyone of the litter pick up on October 21, 2023.

13. EXECUTIVE SESSION

13.1 Discussion of Proposed Sale or Purchase of Property

13.2 Discussion of Negotiations Incident to Proposed Contractual Arrangements

City Council Meeting October 3, 2023

13.3 Discussion of Matters Related to Boards & Commissions

13.4 Discussion of Matters Related to the City Manager

Councilmember Hickey made a Motion to go into Executive Session, which was Seconded by Mayor Pro Tem Brown. With no Discussion, the Motion was adopted unanimously.

Councilmember Ramsey made a Motion to exit Executive Session, which was Seconded by Mayor Pro Tem Brown. The Motion was adopted unanimously.

14. UPON RETURNING TO OPEN SESSION, COUNCIL MAY TAKE ACTION ON MATTERS DISCUSSED IN EXECUTIVE SESSION

Councilmember Brewer made a Motion to authorize City Manager Dalton Pierce to sign the Letter of Intent that gives him the authority to sign the contract as long as it matches the Letter of Intent, which was Seconded by Councilmember Ramsey. With no Discussion, the Motion was adopted unanimously. Councilmember Jarrett made a Motion to appoint Amber Palmer to the Board of Zoning Appeals, which was Seconded by Mayor Pro Tem Brown. With no Discussion, the Motion was adopted unanimously. Councilmember Brewer made a Motion that upon a positive review of the City Manager that he receives a net bonus of \$5,000, which was Seconded by Councilmember Jarrett. With no Discussion, the Motion was adopted unanimously.

15. ADJOURN

Mayor Fuesser made a Motion to Adjourn, which was Seconded by Mayor Pro Tem Brown. The Motion was adopted unanimously. The meeting Adjourned at 8:05pm.

Respectfully Submitted,

Amy W. Craig

Amy Craig
Municipal Clerk

Council Work Session October 16, 2023

DATE AND TIME: Monday, October 16, 2023, 05:00 PM

Members Present:

Mayor Mike Fuesser
Mayor Pro Tem Ed Brown
Councilmember Marion Ramsey

Councilmember Charles Brewer
Councilmember Matt Hickey
Councilmember Stephanie Jarrett

Members Present:

Councilmember Kellie Harrold

Staff Present:

City Manager Dalton Pierce
Municipal Clerk Amy Craig
Police Chief Brian Trail
Officer Tyler Williams
Fire Chief Mike Regal

Human Resources Director Sarah Ramirez
Community Engagement Director Becky Mestas
Community Events Coordinator Chloe Jones
Planning Director David Breakfield

Participants:

Others Present:

(See Sign-in Sheet)

1. WELCOME AND CALL TO ORDER

Mayor Mike Fuesser

- Mayor Fuesser called the meeting to order at 5:00 pm

2. PRAYER

Mayor Pro Tem Ed Brown

3. PLEDGE OF ALLEGIANCE

Mayor Mike Fuesser

4. PRESENTATIONS

4.1. United Way

Helen Zimmerman, Summersby Okey, and Rebecca Melton from United Way, York County provided an informative presentation to Council that demonstrated how the organization works with partners to assist the citizens of York County in obtaining financial stability. The advocacy of United Way, York County on behalf of the citizens enables the community to overcome barriers, build credit, and thrive within the community.

5. DISCUSSIONS

5.1. FY23-24 H-Tax Grant Applications

Community Engagement Director Becky Mestas spoke about the various H-Tax Event Grant applications that have come into the City. In FY22-23, approximately \$47,000 was requested and this year a significant increase in requests has occurred. \$74,210.17 is the new total amount requested through 14 applications. During Discussion, Council and Ms. Mestas went into detail of in-kind eligibility and ineligibility, and amounts given in prior years for grants and in-kind services. A question was raised concerning the amounts given for grants and in-kind services. City Manager Dalton Pierce stated that in-kind services are included in the maximum amount of \$5,000, but states “or amount set by Council’s discretion.” Council mentioned an H-Tax Committee get together and

Council Work Session October 16, 2023

discuss clear rules and regulations of how the money should be disbursed, mainly towards tourism, and that it should be disbursed in the best interest of the events, City, and community. The way other municipalities handle grants were discussed as well, such as increments based on how many tourists are brought into the city or reducing the amounts given per year. Ultimately, Council plans to disburse the \$50,000 in H-Tax Event Grants that would be fair and equitable.

5.2. Annexing 1176 Chester Highway

Jamie Smith stated that with the influx of homes, there is a need for storage buildings. Out of 813 units only 40 are available, which means 95% of the storage units are in use. Mr. Smith stated that the facility would be 25,000 net sq. ft., some units would be climate controlled, which York does not have, and that he will be able to expand the facility if necessary due to him owning additional parcels. During Discussion, Council inquired if the landscape would be screened, in which Mr. Smith stated that it would be. City Manager Dalton Pierce wanted to know if Mr. Smith had spoken to SCDOT regarding the driveway. Mr. Smith stated that he had not, but he will do that soon. According to Mr. Smith, he had applied for General Industrial, and the Planning Commission suggested it be zoned as Highway Commercial and the Highway Commercial requirements be amended to allow such uses by special exception subject to the conditions listed in the General Industrial District. .

6. ADJOURN

Councilmember Hickey made a Motion to Adjourn, which was Seconded by Mayor Pro Tem Brown. With no Discussion, the Motion was passed unanimously. The meeting Adjourned at 5:46pm.

Respectfully Submitted,

Amy W. Craig

Amy Craig
Municipal Clerk

City of York

Memo

TO: Mayor & City Council

FROM: Dalton Pierce, MPA, City Manager

MEETING DATE: November 7, 2023

SUBJECT: Old Business - Rezoning Lee Street



GENERAL INFORMATION – Rezoning Lee Street

Rezoning Lee Street will amend the zoning from General Industrial to R7. The Planning Commission felt that the rezoning request would be compatible with the surrounding community and be consistent with the Comprehensive Plan. On October 3, 2023, at its regular Council meeting, Council approved the First Reading Ordinance 23-704, Rezoning Lee Street 5-2. During Discussion, Council brought forth potential issues and measures that may have to be taken to prevent those issues.

STAFF RECOMMENDATIONS

Planning Commission recommends the adoption of Second Reading Ordinance 23-704 Rezoning Lee Street, which allows for Lee street property located behind A-1 Carwash to be rezoned from GI to R7.

ATTACHMENTS

- A. Ordinance 23-704 Rezoning Lee Street
- B. Map of Lee Street Property

REQUESTED ACTION

Council's Approval of Second Reading Ordinance 23-704 Rezoning Lee Street

STATE OF SOUTH CAROLINA

)

)

COUNTY OF YORK

)

CITY OF YORK

ORDINANCE 23-704

AMENDING APPENDIX A, ZONING ORDINANCE AND OFFICIAL ZONING MAP BY REZONING
PROPERTY REFERENCED BY YORK COUNTY TAX MAP ID NUMBER 0700514007 FROM GI-
GENERAL INDUSTRIAL TO R7- RESIDENTIAL

WHEREAS, the York City Council and Planning Commission find that a rezoning
application has been received for property referenced by York County Tax
Map Identification # 0700514007 and located on Lee Street;

WHEREAS, the York City Council and Planning Commission find that the Official Zoning
Map may be revised if the proposed change is found to be in compliance with
the Future Land Use Map and overall Comprehensive Plan; and

WHEREAS, the York City Council and Planning Commission find that the proposed
rezoning application is substantially compliant with the Comprehensive Plan
and is compatible with nearby zoning and land usage.

NOW, THEREFORE, BE IT ORDAINED in Council assembled on the dates hereafter set forth
that the York City Council does herewith amend Appendix A, Zoning Ordinance and Official
Zoning Map by rezoning the specified property identified by York County tax map
identification # 0700514007 from GI- General Industrial to R7- Residential.

MICHAEL D. FUESSER, MAYOR

ATTEST:

Municipal Clerk

First Reading:

Public Hearing:

Second Reading:

Proposed Annexation/rezoning Application
York South Carolina
 Page 1

Type of application Annexation: _____ Rezoning: <input checked="" type="checkbox"/>	Fee -\$300.00 (Date Paid) _____
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To the Honorable Mayor and City Council:

The undersigned hereby respectfully requested that the City of York Zoning Ordinance be amended as described below:

- 1) This is a request for a change in the: (check one)
- ☒ Zoning map (fill in items # 2, 3, 4, 5, 6, and 9 only)
 - ☐ Zoning Text (fill in items # 7 and 9 only)
 - ☐ Zoning Schedule of district Regulations (fill in items # 8 and 9 only)

Tax map change	2) Give exact address, and plat map reference for property for which you propose a zoning change: Address _____ District No. _____ Block No. _____ lot (s) _____ _____ _____
	3) Area of subject property _____ Sq. ft. or acres 4) How is this property presently zoned: (check one) () R-15 <input checked="" type="checkbox"/> R-7 () R-5 () PUD () MH () B-1 () H-C <input checked="" type="checkbox"/> G-1 () TU () R-7 MH () HD
	5) What new zoning do you propose for this property: (check one) () R-15 <input checked="" type="checkbox"/> R-7 () R-5 () PUD () MH () B-1 () H-C () G-1 () TU () R-7 MH () HD UNDER ITEM # 9 EXPLAIN WHY THIS AREA SHOULD BE ZONED AS YOU PROPOSED.
	6) Does the applicant own all of the property proposed for this zoning change: <input checked="" type="checkbox"/> Yes () No If NO, give address of the property involved which he does not own and owners name in property owner list on page 2 of this application.
Text Change	7) If this involves a change in the Zoning Text, what section or sections will be affected: _____ *SHOW PROPOSED CHANGE AND REASONS THEREFORE UNDER #9
Schedule change	8) If this involves a change in the Schedule of District Regulations, what columns(s) District(s) _____

9) Explanation WOULD LIKE TO CONSTRUCT A RESIDENTIAL PROPERTY ON THIS LOT.

If more space is need continue on next page

**Proposed Annexation/rezoning Application
York South Carolina**

Page 2

It is understood by the undersigned that while this application will be carefully reviewed and considered, the burden of proving the need for the proposed amendment rest with the applicant

Date 5.25.2023 Signed Thomas H. Perkins
Phone 803-242-5939 Address 6094 MT GALLANT Rd. Rock Hill SC 29732

9) Explanation (Cont.) _____

10) Property Owners within Request:

Property Address	Owner	Owners's address
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

11) Property Owners Adjacent to the Request:

Owner/Address	Owner/Address
_____	_____
_____	_____
_____	_____
_____	_____

DO NOT WRITE IN THIS SECTION-FOR OFFICIAL USE ONLY

Date received by Planning Department _____
Date Advertised - (1st) _____ (2nd) _____
Date posted _____
Date Public Hearing held _____
Date of City Council Action (Approved) _____ (1st) _____ (2nd) _____
Date applicant notified _____

PLANNING COMMISSION RECOMMENDATIONS:

() APPROVED () DENIED () DEFERRED

CITY COUNCIL ACTION:

() APPROVED () DENIED () DEFERRED

Tom Elkins Construction Inc

6094 Mt Gallant Rd, Rock Hill, SC 29732

May 25, 2023

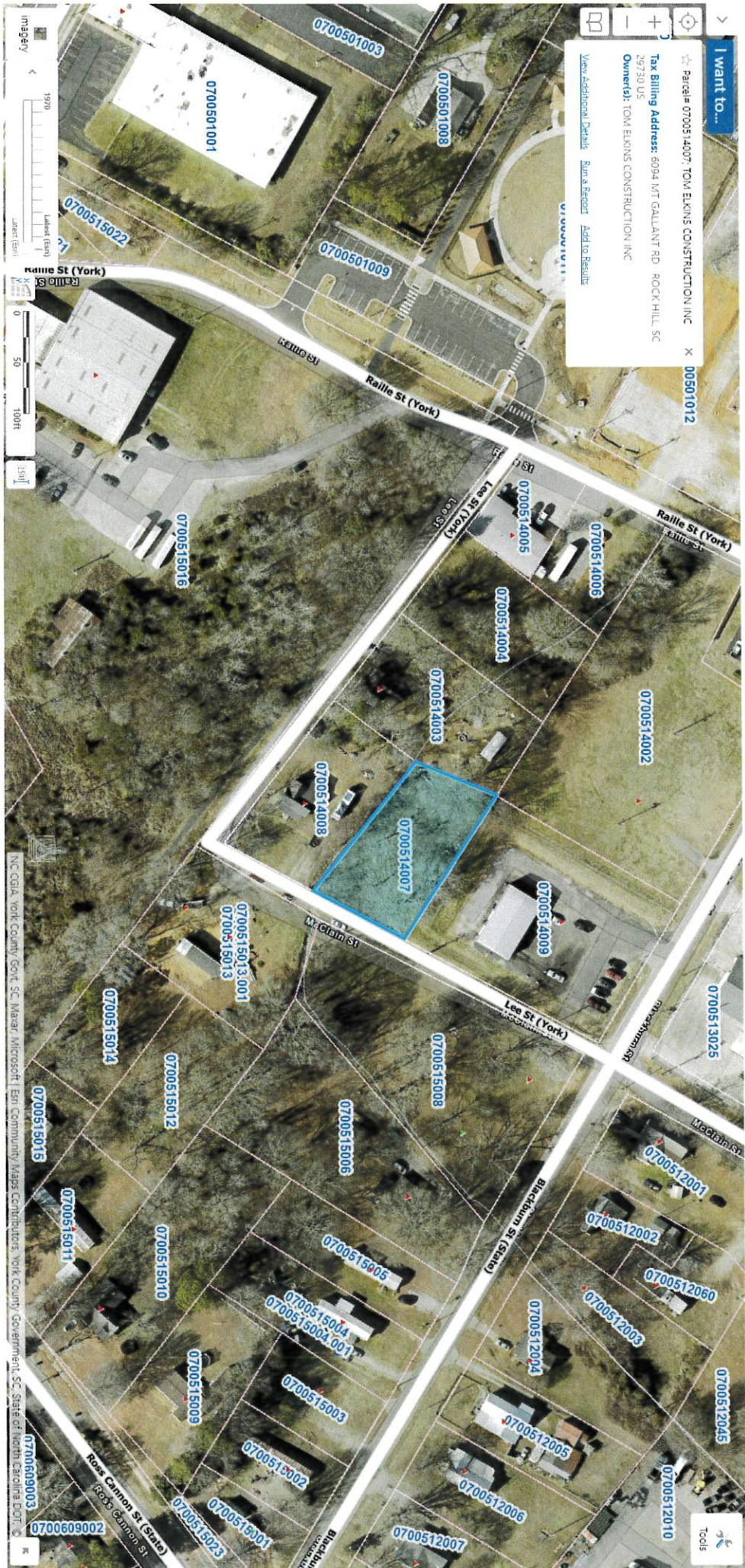
Dear Sir/Maam,

I am requesting that you would give me guidance on a property I purchased a while back. My intentions are to build a residential house on the lot being there are residential houses next door and across the street. I recently was informed that the zoning is G1. I have enclosed a proposed plot plan for you to look at. I wish to place a stick built home on the property. If you feel that I have a chance to get this rezoned I will gladly pay the fees required. Thanks for your time.

Thomas H. Elkins

Thomas H Elkins

Tom Elkins Construction Inc.



I want to...

☆ Parcel: 0700514007, TOM ELKINS CONSTRUCTION INC X 00501012

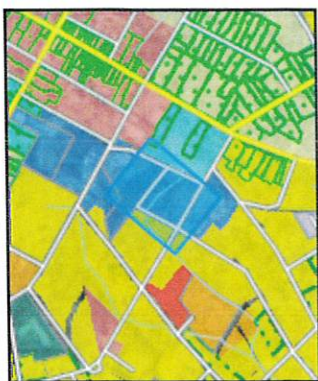
☆ Tax Billing Address: 6094 MT GALLANT RD, ROCK HILL, SC 29730 US

☆ Owner(s): TOM ELKINS CONSTRUCTION INC

View Additional Details Sum's Report Add to Results



Map Title



Legend

Addresses

- Meter
- Occupied
- Vacant

Parcels



Streets

- INTERSTATE
- MINOR ARTERIAL
- OTHER FREE / EXPRESSWAY
- OTHER PRINCIPAL
- ARTERIAL
- RR
- MAJOR COLLECTOR
- LOCAL
- Other

Jurisdiction Boundaries



Zoning

Jurisdiction Boundaries



Notes

0700514007

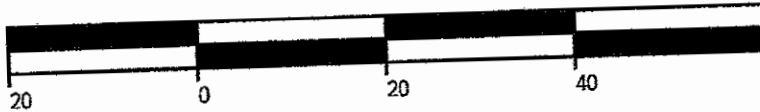
Disclaimer: While every effort is made to keep information provided over the internet accurate and up-to-date, York County does not certify the authenticity or accuracy of such information. No warranties, express or implied, are provided for the records and/or mapping data herein, or for their use or interpretation by the User.

LEGEND / NOTES

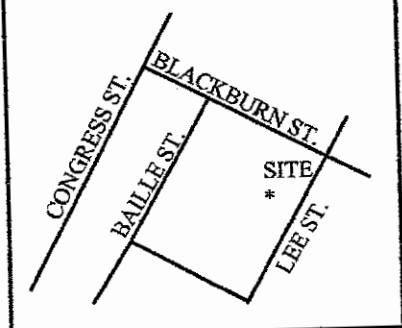
-x-x- = FENCE LINE
 -v- = OH POWER LINE
 IPS = IRON PIN SET
 IPF = IRON PIN FOUND
 RB = REBAR
 EOP = EDGE OF PAVEMENT
 C/L = CENTERLINE
 NTS = NOT TO SCALE
 R/W = RIGHT-OF-WAY
 LP = LIGHT POLE
 CP = COMPUTED POINT
 BWF = BARBED WIRE FENCE
 SSC = SEWER CLEAN-OUT
 MHS = MAN HOLE SEWER
 P/L = PROPERTY LINE
 CT = CRIMP TOP

PROPERTY SURVEY FOR
TOM ELKINS CONSTRUCTION INC.
 LOCATED ON LEE STREET
 CITY OF YORK
 YORK COUNTY, SOUTH CAROLINA

MAY 5, 2023



SCALE 1" = 20'



NOT TO SCALE

NO NEW LOT LINES

SURVEY MADE USING EXISTING
 PHYSICAL EVIDENCE FOUND AT
 THE TIME OF THE SURVEY.

SUBJECT PROPERTY MAY BE
 SUBJECT TO RECORDED OR
 UNRECORDED EASEMENTS, AND
 RESTRICTIVE COVENANTS NOT
 SHOWN HEREON.

TAX MAP # 070-05-14-003
 BRENDA SETTLEMYRE C/O
 D.B. 17405, PG. 268
 P.B. 2, PG. 359
 LOT 10

MAGNETIC
 NORTH

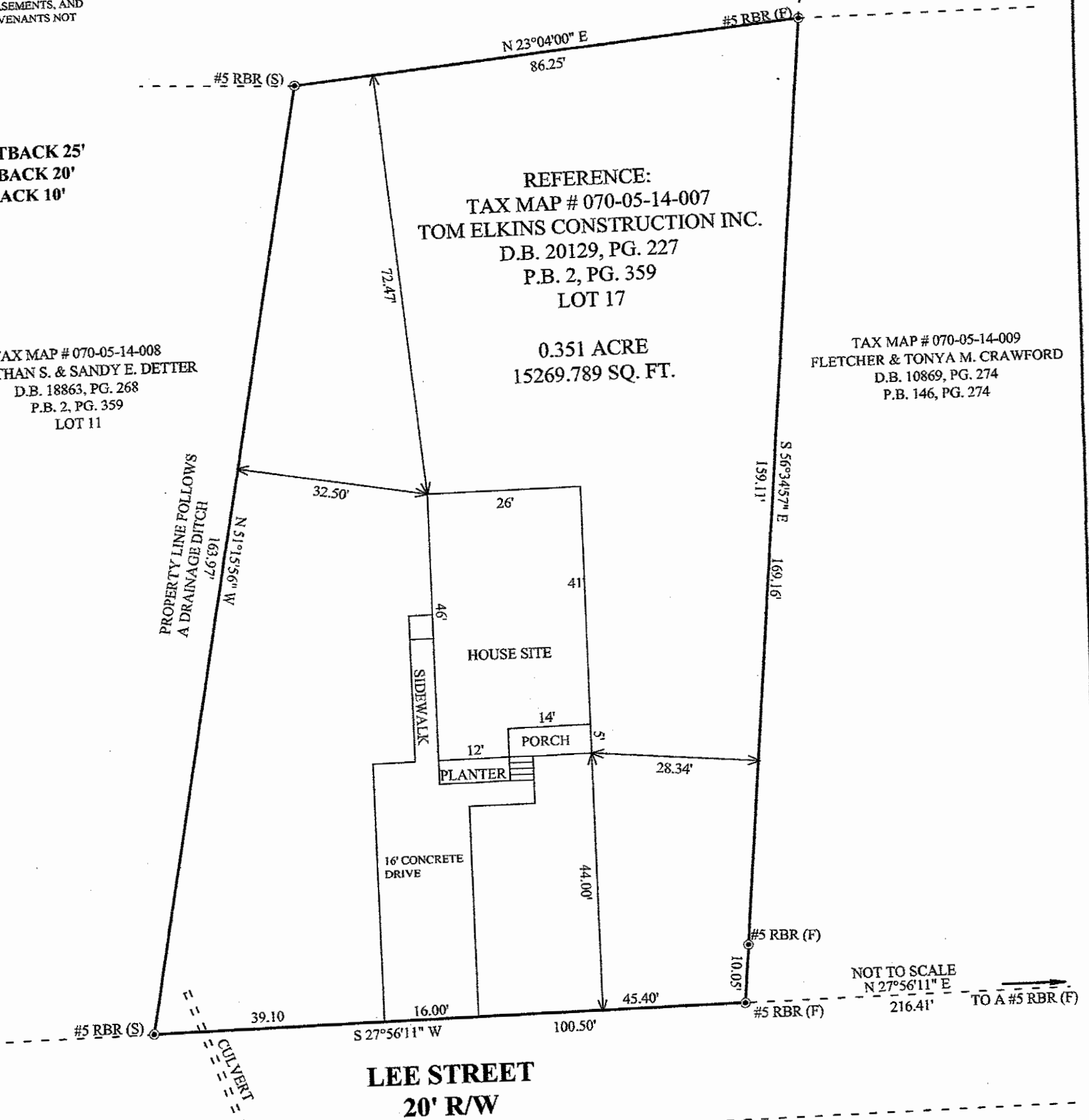
ZONED G1
FRONT SETBACK 25'
BACK SETBACK 20'
SIDE SETBACK 10'

TAX MAP # 070-05-14-008
 JONATHAN S. & SANDY E. DETTER
 D.B. 18863, PG. 268
 P.B. 2, PG. 359
 LOT 11

REFERENCE:
 TAX MAP # 070-05-14-007
TOM ELKINS CONSTRUCTION INC.
 D.B. 20129, PG. 227
 P.B. 2, PG. 359
 LOT 17

0.351 ACRE
 15269.789 SQ. FT.

TAX MAP # 070-05-14-009
 FLETCHER & TONYA M. CRAWFORD
 D.B. 10869, PG. 274
 P.B. 146, PG. 274



NOT TO SCALE
 N 27°56'11" E
 216.41'

TO A #5 RBR (F)

I HEREBY STATE THAT TO THE BEST OF MY PROFESSIONAL KNOWLEDGE, INFORMATION AND BELIEF,
 THE SURVEY SHOWN HEREON WAS MADE IN ACCORDANCE WITH THE REQUIREMENTS OF THE
 STANDARDS OF PRACTICE MANUAL FOR SURVEYING IN SOUTH CAROLINA, AND MEETS OR EXCEEDS
 THE REQUIREMENTS FOR A CLASS "B" SURVEY AS SPECIFIED THEREIN.



PETE HINSON LAND SURVEYING
 1163 TRADITIONS DRIVE APT. 421
 FORT MILL, S.C. 29715
 803-448-4504

JAMES P. HINSON PLS #18265

ELKINS.pcs

City of York



Memo

TO: Mayor & City Council

FROM: Sarah Ramirez, Human Resources Director

MEETING DATE: November 7, 2023

SUBJECT: Discussions – Human Resources

9.2 GENERAL INFORMATION

Proposed Organizational Changes

On October 3, 2023, at its regular Council meeting, Council and Human Resources Director Sarah Ramirez discussed Proposed Organizational Changes. Council voted for the proposed changes to be adopted with a discussion to be held later about the accrual rates. Councilmember Brewer made a Motion to approve the Proposed Organizational Changes as written with amendments to the holidays, instead of having four holidays, the City will add Veteran's Day and one additional floating holiday, the City will keep the separation pay in 13.10b to include the sick payout, and frontloading the accrual rates, which was Seconded by Mayor Pro Tem Brown. During Discussion, Council inquired about the accrual rates changing for the employees that have been with the City for a long time. Ms. Ramirez stated that since most of them are maxed out with vacation and sick time, that this will not have an impact on them. Council believes that the sick payout is an excellent recruiting tool, along with the additional holidays. Council expressed their views on accrual rates and Ms. Ramirez suggested frontloading the sick and vacation time for employees, which Council agreed. With frontloading, the levels and how much would have to be decided. For the sick payout, Council suggested a requirement that employees must be employed for a minimum of 5 years consecutively. With no other Discussion, the Motion was adopted unanimously.

STAFF RECOMMENDATIONS

Staff recommends that Council outlines how they would like the accrual rates to be modified.

ATTACHMENTS

N/A

REQUESTED ACTION

Council to approve modified accrual rates.

City of York

Memo

TO: Mayor & City Council

FROM: Ben Wright, Utilities Director

MEETING DATE: November 7, 2023

SUBJECT: New Business – Bids & Solicitations



10.1 GENERAL INFORMATION

Bids & Solicitations – Inventory Management Consignment Parts RFP

Staff released and held a public bid opening for qualified firms to provide inventory management for water and sewer materials.

The following responses were received:

Fortiline Waterworks cost of material plus 20% with an extra 2% discount net 10 (meaning if paid or postmarked 10 days after invoice is received).

Bids & Solicitations – Non-Compliant Backflow Devices RFP

Staff released and held a public bid opening for qualified firms to provide 3rd party testing for residents or companies that fall delinquent for backflow device testing. If the resident or company is delinquent for more than 60 days from the compliance date, then a qualified firm will test the device(s) and receive payment from the City for the services. The cost will then be added to the resident's or company's water bill the following month.

The following responses were received:

AAA City Plumbing 3/4in-2in. \$289.00 each
 2in-12in. \$409.00 each

STAFF RECOMMENDATIONS

Staff recommends that Council approve both Bids & Solicitations as they will provide what the City needs at a reasonable cost.

ATTACHMENTS

- A. Bid Tabulation for Inventory Management Consignment Parts RFP
- B. Bid Tabulation for Non-Compliant Backflow Devices RFP

REQUESTED ACTION

Council's Approval for both Bids & Solicitations



BID TABULATION

PROJECT: Inventory Mgmt Cons RFP DATE/TIME: 17 Oct 2023 2:00PM

STAFF PRESENT: Ben Wright, Amy Craig, David Breakfield

PUBLIC PRESENT: _____

BIDDER	BID AMOUNT
Fortiline Waterworks	cost plus 20% 20% 20%

COMPLETED BY: Amy Craig, Municipal Clerk
Signature, Title



BID TABULATION

PROJECT: Non-Complaint Backflow Devices RFP **DATE/TIME:** Oct 24 2023 2pm

STAFF PRESENT: Amy Craig, Ben Wright, David Breakfield

PUBLIC PRESENT: _____

BIDDER	BID AMOUNT
AAA City Plumbing	3/4-2in. \$289. each 2-12in. \$409. each

COMPLETED BY: Amy Craig, Municipal Clerk
Signature, Title

City of York

Memo

TO: Mayor & City Council

FROM: Becky Mestas, Community Engagement Director

MEETING DATE: November 7, 2023

SUBJECT: Special Events



GENERAL INFORMATION

Downtown Partnership with Carolina Christmas Show

The Blush Blossom Boutique requested approval for their event, dated November 9-12, 2023. The application was approved allowing open container contingent upon the addition of police officers at the crosswalks located on Congress Street. The boutique is submitting an amendment to the application to allow City Market to be used as a beer garden, serving beer and wine only.

The Garden Café Holiday Marketplace

The Garden Café is hosting its 18th annual holiday market, featuring over 40 vendors. The event occurs on Friday, November 24 and Saturday, November 25 and attracts local vendors and customers from surrounding counties. No road closures necessary, but police have been requested to assist with parking and traffic control.

Will Frederick Memorial Run for the Kids 5K

The annual Will Frederick Memorial Run for the Kids happens annually in April. They plan to host the event on Saturday, April 27, 2024. This event raises money to scholarships for children, students, and community enriching efforts. The event will require temporary road closures on the event course.

Pixies Street Con

Pixies Keep Toys and Games is requesting approval to host an annual Geek Culture Convention on Congress Street between Liberty Street and Madison Street. Geek culture is associated comic books, Japanese animation, video game media and more. The growth of these genres has been monumental, spurring comic con events across the nation. Pixies Keep Toys and Games hopes to make this an annual event that promotes hospitality and tourism in the City of York. This event will require road closures on Congress Street from Liberty to Madison for the duration of the event.

STAFF RECOMMENDATIONS

Staff recommends that Council approve special events

ATTACHMENT(S):

- A. Downtown Partnership with Carolina Christmas Show
- B. The Garden Café Holiday Marketplace
- C. Will Frederick Memorial Run for the Kids 5K
- D. Pixie's Street Con

REQUESTED ACTION

Council Approval



CITY OF YORK SPECIAL EVENT PERMIT APPLICATION

Date of Application Submission: 10/26/23 (Amendment to 9/15 app)

Name of Festival or Special Event: Downtown Partnership with Carolina Christmas S

Location and/or Route of the Event: City Market

Note: A sketch/diagram must be attached to the application.

Proposed Date(s) of Event: 11/9-12/23

Alternate Date(s) for Event: _____

Event Setup time: Thur, Fri, Sat to _____

Actual Event: _____ to _____

Road Closure time: _____ to _____

Breakdown time: _____ to _____

Estimated number of attendees (including event staff): 2500

Requesting Organization: The Blush Blossom Boutique

Address: 41 N Congress St.

Purpose of the Event: Promote hospitality & tourism downtown

Is your organization a charity or non-profit organization? no

Will the proceeds benefit your organization? If no, please specify which organization it will benefit na

This is a ☐ private ☒ public event to be held on ☐ private ☒ public property.

Permit Holder/Event Point of Contact: Jessica Cooke

Mobile Number: 231-268-6440 Email: theblushblossomboutique@

yahoo.com

Street Address: 41 N Congress St York

Additional Authorized Contact: _____

Mobile Number: _____ Email: _____

Planned Activities: food trucks, vendors, entertainment + Beer garden
Note: A proposed schedule of events must be attached to the application

Will inflatables or amusement rides be used at the event? ☐ Yes ☒ No

If yes, explain: _____

Company name: _____ City of York Business License #: _____

Will motorized vehicles, equipment or animals be used for the event? ☐ Yes ☒ No

If yes, explain: _____

Company name: _____ City of York Business License #: _____

****Note:** All events that include the use of live animals, motorized vehicles or equipment, inflatables (jump castles etc.) or other amusement rides are required to obtain a copy of the contracting companies certificate of liability insurance naming the City of York as an also insured on general liability.

Do you plan to have food trucks/vendors of any kind with items for sale? ☒ Yes ☐ No

If yes, explain (include the items being sold and if cooking with grease): breakfast foods

Does your event require the use of utility services such as power or water? ☒ Yes ☐ No

Note: Any additional utilities must be provided at the applicant's expense

If yes, explain: power @ city market

Will alcohol be served at the event? ☒ Yes ☐ No

If yes, explain (and include, how do you plan to ensure/enforce that only those that are of legal drinking age are consuming/purchasing alcohol):

The area of city market will be sectioned off with "no alcohol beyond this point" signage. Beer & wine ONLY to be served and ID's checked by participating alcohol vendor

Will amplified sound be used at the event? ☒ Yes ☐ No

If yes, explain: live music

Will tents be used at the event? ☐ Yes ☒ No

If yes, explain (include size and type of tents): _____

Will signs or banners be erected at the event? ☒ Yes ☐ No

If yes, explain (include size and locations): Used to attract and guide
visitors to events and keep alcohol within designated
area.

Will city staff be responsible for street /public clean-up at the event? ☒ Yes ☐ No

If yes, explain (include extent of clean-up and if waste containers are needed):

restrooms @ City Market

Have arrangements been made for restroom facilities? ☐ Yes ☐ No

If yes, explain (include locations of restrooms and service provider):

Describe in detail your plan to control parking, crowds, and vehicular traffic: This should include the number of officers required for crowd/traffic control and arrangements for medical assistance if needed. The cost for officers at any event is \$50.00 per hour. The full amount must be paid 14 days prior to the event or the event will be cancelled.

Officers will be located @ the corner of Madison/
Congress & Victory/Congress to monitor traffic & horse
carriage rides.

List any/all streets which may need to be closed during the event (include date and times of proposed closures):

n/a

Are you requesting barricades for road closures (fees may apply)? ☐ Yes ☒ No Note: If yes, include a list of location(s) and a map designating the location of each barricade, the number needed, and person responsible for barricades.

Please provide any additional information that may be helpful:

This is an Amendment to previously approved application to include a beer garden with beer & wine mobile vendor.

RELEASE and INDEMNIFICATION

In consideration for being permitted to use public facilities and/or facilities owned by the City of York, Applicant agrees to indemnify, release and hold harmless the City of York, its officers and employees from and against all liability, claims, and demands which are incurred, made or brought by any person or entity on account of damage, loss or injury, including, without limitation, claims arising from property loss or damage, bodily injury, personal injury, sickness, disease, death, or any other loss of any kind whatsoever which arise out of or are in any manner connected with the use of the facilities whether any such liability, claims, and demands result from the act, omission, negligence, or other fault on the fault of the City of York, its officers, or its employees or from any other cause whatsoever. Your organization is fully responsible for complying with all applicable laws and safety procedures. This permit does not authorize you to enter upon private property or in any way hinder or obstruct pedestrian or vehicular traffic. In order to protect the general health, safety and public welfare of its citizens, The City of York reserves the right to deny and/or modify the conditions of this permit or to cancel it entirely if it is deemed appropriate by the City of York.

Application Submitted By: Name & Title Jessica Cooke, owner TBIB
Signature: Jessica Cooke Date: 10/26/23



CITY OF YORK SPECIAL EVENT PERMIT APPLICATION

Date of Application Submission: 10/6/2023

Name of Festival or Special Event: The Garden Cafe Holiday Marketplace

Location and/or Route of the Event: The Garden Cafe Pavilion

Note: A sketch/diagram must be attached to the application.

Proposed Date(s) of Event: November 24th and November 25th

Alternate Date(s) for Event: _____

Event Setup time: 7am to 9am

Actual Event: 9am to 4pm

Road Closure time: n/a to n/a

Breakdown time: 4pm to 6pm

Estimated number of attendees (including event staff): 2000-3000 between both days

Requesting Organization: The Garden Cafe

Address: 307 W. Liberty Street York, SC 29745

Purpose of the Event: Holiday Marketplace for local vendors

Is your organization a charity or non-profit organization? No

Will the proceeds benefit your organization? If no, please specify which organization it will benefit _____

This is a ☐ private ☒ public event to be held on ☒ private ☐ public property.

Permit Holder/Event Point of Contact: Teresa James

Mobile Number: 803-230-3184 Email: gardencafe@bellsouth.net

Street Address: 307 W. Liberty St. York, SC 29745

Additional Authorized Contact: _____

Mobile Number: _____ Email: _____

Planned Activities: Vendor Show, Live Music

Note: A proposed schedule of events must be attached to the application

Will inflatables or amusement rides be used at the event? ☐ Yes ☒ No

If yes, explain: _____

Company name: _____ City of York Business License #: _____

Will motorized vehicles, equipment or animals be used for the event? ☐ Yes ☒ No

If yes, explain: _____

Company name: _____ City of York Business License #: _____

***Note: All events that include the use of live animals, motorized vehicles or equipment, inflatables (jump castles etc.) or other amusement rides are required to obtain a copy of the contracting companies certificate of liability insurance naming the City of York as an also insured on general liability.*

Do you plan to have food trucks/vendors of any kind with items for sale? ☒ Yes ☐ No

If yes, explain (include the items being sold and if cooking with grease): Popcorn, Boiled Peanuts, Pork Skins

Does your event require the use of utility services such as power or water? ☐ Yes ☒ No

Note: Any additional utilities must be provided at the applicant's expense

If yes, explain: _____

Will alcohol be served at the event? ☒ Yes ☒ No

If yes, explain (and include, how do you plan to ensure/enforce that only those that are of legal drinking age are consuming/purchasing alcohol) :

Will amplified sound be used at the event? ☐ Yes ☒ No

If yes, explain: _____

Will tents be used at the event? ☒ Yes ☐ No

If yes, explain (include size and type of tents): 10x10 EZ Up

Will signs or banners be erected at the event? ☐ Yes ☒ No

If yes, explain (include size and locations):

Will city staff be responsible for street /public clean-up at the event? ☐ Yes ☒ No

If yes, explain (include extent of clean-up and if waste containers are needed):

Have arrangements been made for restroom facilities? ☒ Yes ☐ No

If yes, explain (include locations of restrooms and service provider):

Permanent Restrooms are available at the Pavilion and two port-a-johns will be ordered

Describe in detail your plan to control parking, crowds, and vehicular traffic: This should include the number of officers required for crowd/traffic control and arrangements for medical assistance if needed. The cost for officers at any event is \$50.00 per hour. The full amount must be paid 14 days prior to the event or the event will be cancelled.

Requesting 2 officers to aid in parking and keeping driveways clear for emergency vehicles.

We also rent additional lots for parking.

List any/all streets which may need to be closed during the event (include date and times of proposed closures):

N/A

Are you requesting barricades for road closures (fees may apply)? ☐ Yes ☒ No *Note: If yes, include a list of location(s) and a map designating the location of each barricade, the number needed, and person responsible for barricades.*

Please provide any additional information that may be helpful:

This is our 18th Annual Holiday Market with over 40 vendors each year.

Attendance has grown year over year bringing customers from all over the surrounding counties.

RELEASE and INDEMNIFICATION

In consideration for being permitted to use public facilities and/or facilities owned by the City of York, Applicant agrees to indemnify, release and hold harmless the City of York, its officers and employees from and against all liability, claims, and demands which are incurred, made or brought by any person or entity on account of damage, loss or injury, including, without limitation, claims arising from property loss or damage, bodily injury, personal injury, sickness, disease, death, or any other loss of any kind whatsoever which arise out of or are in any manner connected with the use of the facilities whether any such liability, claims, and demands result from the act, omission, negligence, or other fault on the fault of the City of York, its officers, or its employees or from any other cause whatsoever. Your organization is fully responsible for complying with all applicable laws and safety procedures. This permit does not authorize you to enter upon private property or in any way hinder or obstruct pedestrian or vehicular traffic. In order to protect the general health, safety and public welfare of its citizens, The City of York reserves the right to deny and/or modify the conditions of this permit or to cancel it entirely if it is deemed appropriate by the City of York.

Application Submitted By: *Name & Title* Teresa James, Owner

Signature: 

Date: 10/5/2023



CITY OF YORK SPECIAL EVENT PERMIT APPLICATION

Date of Application Submission: September 28, 2023

Name of Festival or Special Event: Will Frederick Memorial Run for the Kids 5k

Location and/or Route of the Event: Downtown York, starting at 114 S Congress St.

Note: A sketch/diagram must be attached to the application.

Proposed Date(s) of Event: April 27, 2023

Alternate Date(s) for Event: May 18, 2023

Event Setup time: 7:00am to 8:00am

Actual Event: 8:00am to 9:00am

Road Closure time: 8:00am to 9:00am

Breakdown time: 9:00am to 10:00am

Estimated number of attendees (including event staff): 300-400

Requesting Organization: Lifeway Church

Address: 114 South Congress St. York, SC 29745

Purpose of the Event: Fundraising event to fund scholarships for children, students, and community enriching efforts.

Is your organization a charity or non-profit organization? Charity and non-profit

Will the proceeds benefit your organization? If no, please specify which organization it will benefit Lifeway does not receive funds from this event. All monies raised are used to serve and enrich the lives of children and youth in the local communities.

This is a ☐ private ☒ public event to be held on ☒ private ☒ public property.

Permit Holder/Event Point of Contact: Hannah Plaxco

Mobile Number: (843)373-4196 Email: worship@golifeway.com

Office: (803)684-9212

Street Address: 114 South Congress St. York, SC 29745

Additional Authorized Contact: Mark Crews

Mobile Number: (803)684-9212 Email: mark@golifeway.com

Planned Activities: Pre-race warm up/registration in church parking lot, followed by 5k

Note: A proposed schedule of events must be attached to the application

Will inflatables or amusement rides be used at the event? ☐ Yes ☒ No

If yes, explain: _____

Company name: _____ City of York Business License #: _____

Will motorized vehicles, equipment or animals be used for the event? ☐ Yes ☒ No

If yes, explain: _____

Company name: _____ City of York Business License #: _____

***Note: All events that include the use of live animals, motorized vehicles or equipment, inflatables (jump castles etc.) or other amusement rides are required to obtain a copy of the contracting companies certificate of liability insurance naming the City of York as an also insured on general liability.*

Do you plan to have food trucks/vendors of any kind with items for sale? ☐ Yes ☒ No

If yes, explain (include the items being sold and if cooking with grease): _____

Does your event require the use of utility services such as power or water? ☐ Yes ☒ No

Note: Any additional utilities must be provided at the applicant's expense

If yes, explain: _____

Will alcohol be served at the event? ☐ Yes ☒ No

If yes, explain (and include, how do you plan to ensure/enforce that only those that are of legal drinking age are consuming/purchasing alcohol) : _____

Will amplified sound be used at the event? ☒ Yes ☐ No

If yes, explain: DJ will be playing music during warm up for the race and we will use the mic on his equipment to make announcements throughout the event.

Will tents be used at the event? ☒ Yes ☐ No

If yes, explain (include size and type of tents): Sponsors have been told that they may bring pop up tents/canopys if they want to set up an advertisement station.

Will signs or banners be erected at the event? ☒ Yes ☐ No

If yes, explain (include size and locations): 2 3x8 banners at 114 S Congress St will be on display.

Will city staff be responsible for street /public clean-up at the event? ☐ Yes ☒ No

If yes, explain (include extent of clean-up and if waste containers are needed):

Have arrangements been made for restroom facilities? ☒ Yes ☐ No

If yes, explain (include locations of restrooms and service provider): Restrooms are available inside Lifeway Church at 114 S Congress Street.

Describe in detail your plan to control parking, crowds, and vehicular traffic: This should include the number of officers required for crowd/traffic control and arrangements for medical assistance if needed. The cost for officers at any event is \$50.00 per hour. The full amount must be paid 14 days prior to the event or the event will be cancelled.

All parking will be on location at Lifeway Church.

List any/all streets which may need to be closed during the event (include date and times of proposed closures):

See map - all effected roads listed below

S Congress St, N Congress St, Hillside Lane, Kings Mtn St, Hillcrest Dr, Education Ln, Reading St, Arithmetic St, Herndon Ave, Madison St, Roosevelt St, E Jefferson St

Are you requesting barricades for road closures (fees may apply)? ☐ Yes ☒ No *Note: If yes, include a list of location(s) and a map designating the location of each barricade, the number needed, and person responsible for barricades.*

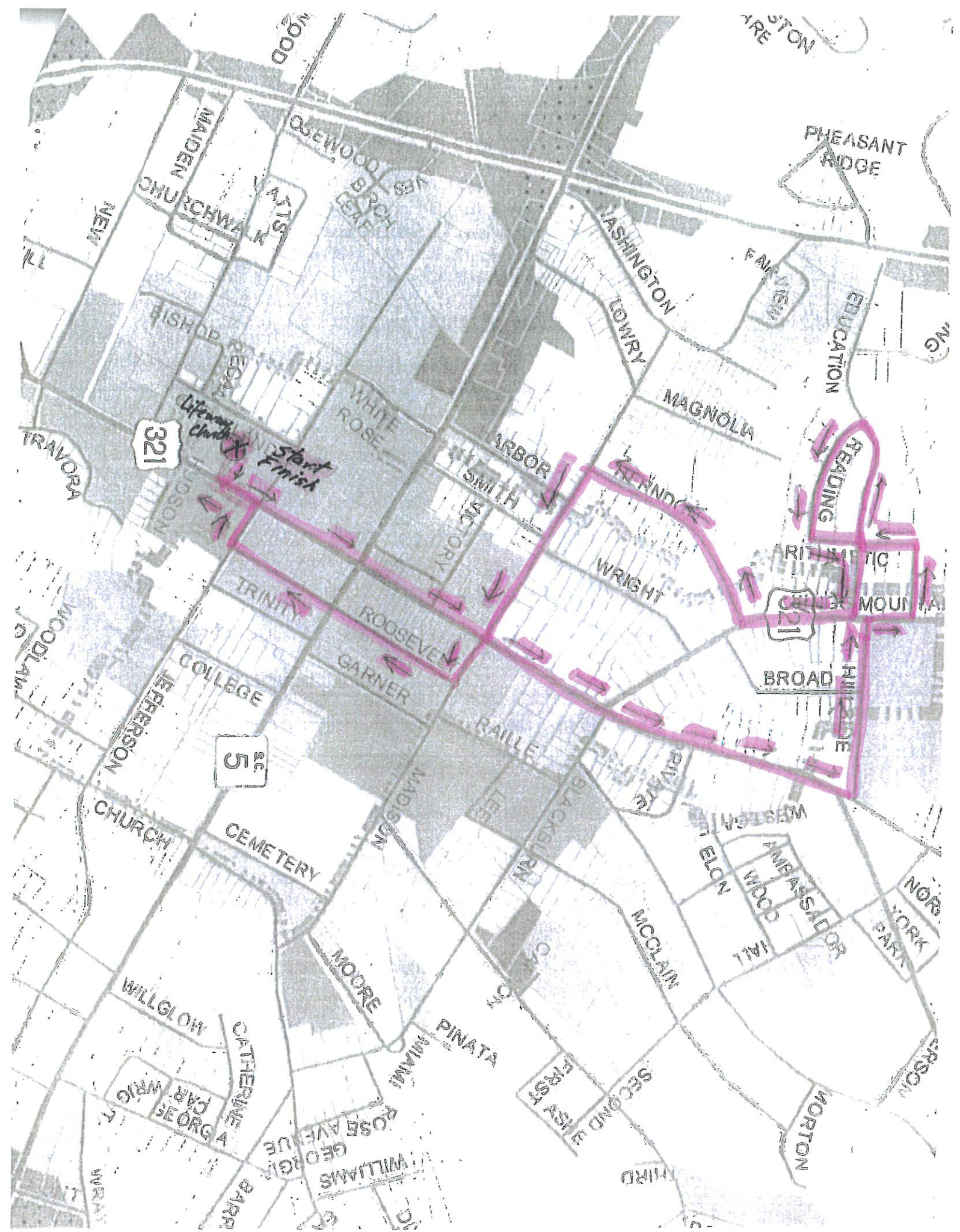
Please provide any additional information that may be helpful:

RELEASE and INDEMNIFICATION

In consideration for being permitted to use public facilities and/or facilities owned by the City of York, Applicant agrees to indemnify, release and hold harmless the City of York, its officers and employees from and against all liability, claims, and demands which are incurred, made or brought by any person or entity on account of damage, loss or injury, including, without limitation, claims arising from property loss or damage, bodily injury, personal injury, sickness, disease, death, or any other loss of any kind whatsoever which arise out of or are in any manner connected with the use of the facilities whether any such liability, claims, and demands result from the act, omission, negligence, or other fault on the fault of the City of York, its officers, or its employees or from any other cause whatsoever. Your organization is fully responsible for complying with all applicable laws and safety procedures. This permit does not authorize you to enter upon private property or in any way hinder or obstruct pedestrian or vehicular traffic. In order to protect the general health, safety and public welfare of its citizens, The City of York reserves the right to deny and/or modify the conditions of this permit or to cancel it entirely if it is deemed appropriate by the City of York.

Application Submitted By: *Name & Title* Hannah Plaxco, Event Co-Coordinator

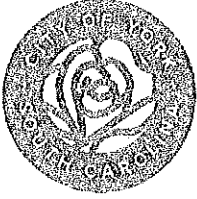
Signature:  Date: 9/28/2023



Will Frederick Memorial Run for the Kids 5k

Schedule of Events

- 7:00AM – DJ sets up in parking lot, registration set up in Lifeway Church lobby
- 7:30AM – Registration opens; DJ starts music
- 7:45AM – Runners start warm up in parking lot
- 7:55AM – Welcome of all participants, thanks for all sponsors
- 8:00AM – Race begins
- 9:00AM – Race ends, giveaway winners are announced
- 9:30AM – Clean up/tear down begins
- 10:00AM – Event is over



CITY OF YORK
SPECIAL EVENT PERMIT APPLICATION

Date of Application Submission: 10-13-23

Name of Festival or Special Event: Pixies Street Con

Location and/or Route of the Event: North Congress Street
Note: A sketch/diagram must be attached to the application.

Proposed Date(s) of Event: April 27-28 2024

Alternate Date(s) for Event: May 4-5 2024

Event Setup time: 7am to 10am

Actual Event: 10am to 11am

Road Closure time: 7am ^{next Day} to 6pm

Breakdown time: 6pm to 8pm

Estimated number of attendees (including event staff): 10,000

Requesting Organization: Pixies Keep Toys & Games

Address: 2 N Congress Street

Purpose of the Event: To increase and attract more Tourists, Promote the city

Is your organization a charity or non-profit organization? No

Will the proceeds benefit your organization? If no, please specify which organization it will benefit Yes

This is a ☐ private ☒ public event to be held on ☐ private ☒ public property.

Permit Holder/Event Point of Contact: Jay Brownlee

Mobile Number: 864-377-4824 Email: Pixieskeep@gmail.com

Will tents be used at the event? ☒ Yes ☐ No

If yes, explain (include size and type of tents): 8x8 and 10x10 pop-up tents

Any Maybe a 30x40

Will signs or banners be erected at the event? ☒ Yes ☐ No

If yes, explain (include size and locations): long banner across road of East Liberty Street

Will city staff be responsible for street /public clean-up at the event? ☐ Yes ☒ No

If yes, explain (include extent of clean-up and if waste containers are needed):

Have arrangements been made for restroom facilities? ☒ Yes ☐ No

If yes, explain (include locations of restrooms and service provider):

Grass Area across from Stage Area.

Describe in detail your plan to control parking, crowds, and vehicular traffic: This should include the number of officers required for crowd/traffic control and arrangements for medical assistance if needed. The cost for officers at any event is \$50.00 per hour. The full amount must be paid 14 days prior to the event or the event will be cancelled.

Parking will be behind business, city building areas, and Back streets.

List any/all streets which may need to be closed during the event (include date and times of proposed closures):

Main Street North Congress Street, Downtown area

Street Address: 29 West Liberty Street

Additional Authorized Contact: Heather Butterick

Mobile Number: 828-291-5932 Email: PixiesKeep@gmail.com

Planned Activities: DJ, Cosplay contest, Drawings for Prize

Note: A proposed schedule of events must be attached to the application

Will inflatables or amusement rides be used at the event? ☐ Yes ☒ No

If yes, explain: _____

Company name: _____ City of York Business License #: _____

Will motorized vehicles, equipment or animals be used for the event? ☒ Yes ☐ No

If yes, explain: One Food Truck

Company name: N/A City of York Business License #: N/A

***Note: All events that include the use of live animals, motorized vehicles or equipment, inflatables (jump castles etc.) or other amusement rides are required to obtain a copy of the contracting companies certificate of liability insurance naming the City of York as an also insured on general liability.*

Do you plan to have food trucks/vendors of any kind with items for sale? ☒ Yes ☐ No

If yes, explain (include the items being sold and if cooking with grease): Fries, Burgers, Hot Dogs, BBQ

Does your event require the use of utility services such as power or water? ☒ Yes ☐ No

Note: Any additional utilities must be provided at the applicant's expense

If yes, explain: For Stage and Wi-Fi Van and vendor power

Will alcohol be served at the event? ☒ Yes ☐ No

If yes, explain (and include, how do you plan to ensure/enforce that only those that are of legal drinking age are consuming/purchasing alcohol):

Asking ID before purchased alcohol. Area will be
block off

Will amplified sound be used at the event? ☒ Yes ☐ No

If yes, explain: Stage Speakers + Bluetooth speakers

Are you requesting barricades for road closures (fees may apply)? ☒ Yes ☐ No Note: If yes, include a list of location(s) and a map designating the location of each barricade, the number needed, and person responsible for barricades.

Each end of North Congress Street off of East Liberty
and Madison Streets

Please provide any additional information that may be helpful:

Tickets only apply to indoor event areas that are
rented for the weekend.

RELEASE and INDEMNIFICATION

In consideration for being permitted to use public facilities and/or facilities owned by the City of York, Applicant agrees to indemnify, release and hold harmless the City of York, its officers and employees from and against all liability, claims, and demands which are incurred, made or brought by any person or entity on account of damage, loss or injury, including, without limitation, claims arising from property loss or damage, bodily injury, personal injury, sickness, disease, death, or any other loss of any kind whatsoever which arise out of or are in any manner connected with the use of the facilities whether any such liability, claims, and demands result from the act, omission, negligence, or other fault on the fault of the City of York, its officers, or its employees or from any other cause whatsoever. Your organization is fully responsible for complying with all applicable laws and safety procedures. This permit does not authorize you to enter upon private property or in any way hinder or obstruct pedestrian or vehicular traffic. In order to protect the general health, safety and public welfare of its citizens, The City of York reserves the right to deny and/or modify the conditions of this permit or to cancel it entirely if it is deemed appropriate by the City of York.

Application Submitted By: Name & Title

Jay Store Co - Owner

Signature:

[Signature]

Date: 10/13/23



Tentative Event Schedule

Band 1: 10:00 AM – 12:00 PM

Band 2: 2:00 PM – 3:00 PM

Costume Contest 3:30 PM

Band 3: 4:30 PM – 5:30 PM

DJ Playlist: in between bands

Main DJ: 6:00 PM – 10:00 PM

Comic Artist Panel

City of York

Memo

TO: City Manager, Mayor & City Council

FROM: Becky Mestas, Community Engagement Director

MEETING DATE: November 7, 2023

SUBJECT: 2023-2024 Hospitality Tax Grant Program Award Recommendations



GENERAL INFORMATION

The Community Engagement Department received 14 applications, totaling \$76,760.17, for the 2023-2024 City of York Hospitality Tax Grant Program. The total grant funding allotted for the 2023-2024 fiscal year is \$50,000. Staff has made the following recommendations for fund distribution.

STAFF RECOMMENDATIONS

Staff recommends that Council approve special recommended 2023-2024 Hospitality Tax Grant Program Award Recommendations.

ATTACHMENT(S):

A. 2023-2024 Hospitality Tax Grant Program Recommendations

REQUESTED ACTION

Council Approval

1. Olde York Dash at Du5K 5K

Olde York Dash at Du5K 5K - Friday, October 27, 2023		
Statutory Category for Funding	Amount	Award Recommendation
Print Publications (designing, printing, postage for items mailed to attract tourist)	\$ 500.00	\$ 500.00
Advertising/Promotions/Marketing (design cost, airtime, etc.)	\$ -	\$ -
Entertainment/Speakers/Guest Artist or Instructors	\$ -	\$ -
In-Kind Municipal Services/Security (specify)	\$ 2,250.00	\$ 2,250.00
Infrastructure Improvements (specify)	\$ -	\$ -
Total Requested	\$ 2,750.00	\$ 2,750.00

2. A Nightmare on Congress Street

Funding recommendation based on prior year's reimbursement.

A Nightmare on Congress Street - Tuesday, October 31, 2023		
Statutory Category for Funding	Amount	Award Recommendation
Print Publications (designing, printing, postage for items mailed to attract tourist)	\$ 100.00	\$ 100.00
Advertising/Promotions/Marketing (design cost, airtime, etc.)	\$ 75.00	\$ 75.00
Entertainment/Speakers/Guest Artist or Instructors	\$ 1,000.00	\$ 625.00
In-Kind Municipal Services/Security (specify)	\$ 1,280.92	\$ 1,200.00
Infrastructure Improvements (specify)		\$ -
Total Requested	\$ 2,455.92	\$ 2,000.00

3. Veteran's Day Parade

Funding recommendation based on total approximate spending estimated at \$1,100.

Veteran's Day Parade - Saturday, November 11, 2023		
Statutory Category for Funding	Amount	Award Recommendation
Print Publications (designing, printing, postage for items mailed to attract tourist)	\$ -	\$ -
Advertising/Promotions/Marketing (design cost, airtime, etc.)	\$ 100.00	\$ 100.00
Entertainment/Speakers/Guest Artist or Instructors	\$ -	\$ -
In-Kind Municipal Services/Security (specify)	\$ 1,000.00	\$ 1,000.00
Infrastructure Improvements (specify)	\$ -	\$ -
Total Requested	\$ 2,000.00	\$ 1,100.00

4. Carolina Christmas Show

Additional funds recommended for in-kind municipal services to cover police/security for event.

Carolina Christmas Show - Thursday, November 9 - Saturday, November 12, 2023

Statutory Category for Funding	Amount	Award Recommendation
Print Publications (designing, printing, postage for items mailed to attract tourist)	\$ -	\$ -
Advertising/Promotions/Marketing (design cost, airtime, etc.)	\$ 1,000.00	\$ 1,000.00
Entertainment/Speakers/Guest Artist or Instructors	\$ 4,000.00	\$ 1,000.00
In-Kind Municipal Services/Security (specify)	\$ 3,500.00	\$ 4,000.00
Infrastructure Improvements (specify)	\$ -	\$ -
Total Requested	\$ 8,500.00	\$ 6,000.00

5. Blush Blossom Pictures with Santa

Blush Blossom Pictures with Santa - Saturday, November 11, 2023

Statutory Category for Funding	Amount	Award Recommendation
Print Publications (designing, printing, postage for items mailed to attract tourist)	\$ -	\$ -
Advertising/Promotions/Marketing (design cost, airtime, etc.)	\$ 600.00	\$ 600.00
Entertainment/Speakers/Guest Artist or Instructors	\$ 400.00	\$ 400.00
In-Kind Municipal Services/Security (specify)	\$ -	\$ -
Infrastructure Improvements (specify)	\$ -	\$ -
Total Requested	\$ 1,000.00	\$ 1,000.00

6. 14th Annual Running of the Turkeys 5K

14th Annual Running of the Turkeys 5K - Thursday, November 23, 2023

Statutory Category for Funding	Amount	Award Recommendation
Print Publications (designing, printing, postage for items mailed to attract tourist)	\$ -	\$ -
Advertising/Promotions/Marketing (design cost, airtime, etc.)	\$ 1,000.00	\$ 1,000.00
Entertainment/Speakers/Guest Artist or Instructors	\$ -	\$ -
In-Kind Municipal Services/Security (specify)	\$ 1,400.00	\$ 1,400.00
Infrastructure Improvements (specify)	\$ -	\$ -
Total Requested	\$ 2,400.00	\$ 2,400.00

7. The Garden Café Holiday Marketplace

The Garden Café Holiday Marketplace - Friday, November 24 - Saturday, November 25, 2023

Statutory Category for Funding	Amount	Award Recommendation
Print Publications (designing, printing, postage for items mailed to attract tourist)	\$ -	\$ -
Advertising/Promotions/Marketing (design cost, airtime, etc.)	\$ -	\$ -
Entertainment/Speakers/Guest Artist or Instructors	\$ 1,200.00	\$ 1,200.00
In-Kind Municipal Services/Security (specify)	\$ 1,200.00	\$ 1,200.00
Infrastructure Improvements (specify)	\$ -	\$ -
Total Requested	\$ 2,400.00	\$ 2,400.00

8. Historic Yorkville Holiday Home Tour**Historic Yorkville Holiday Home Tour - Saturday, December 9 - Sunday, December 10, 2023**

Statutory Category for Funding	Amount	Award Recommendation
Print Publications (designing, printing, postage for items mailed to attract tourist)	\$ 4,004.25	\$ 4,000.00
Advertising/Promotions/Marketing (design cost, airtime, etc.)	\$ -	\$ -
Entertainment/Speakers/Guest Artist or Instructors	\$ -	\$ -
In-Kind Municipal Services/Security (specify)	\$ -	\$ -
Infrastructure Improvements (specify)	\$ -	\$ -
Total Requested	\$ 4,004.25	\$ 4,000.00

9. Martin Luther King Jr. Parade

Additional funding added to In-Kind Municipal services category based on costs from 2023 event.

Martin Luther King Jr. Parade - Saturday, January 13, 2024

Statutory Category for Funding	Amount	Award Recommendation
Print Publications (designing, printing, postage for items mailed to attract tourist)	\$ 2,000.00	\$ 400.00
Advertising/Promotions/Marketing (design cost, airtime, etc.)	\$ 4,500.00	\$ 400.00
Entertainment/Speakers/Guest Artist or Instructors	\$ 4,000.00	\$ 1,000.00
In-Kind Municipal Services/Security (specify)	\$ 2,000.00	\$ 4,200.00
Infrastructure Improvements (specify)	\$ -	\$ -
Total Requested	\$ 12,500.00	\$ 6,000.00

10. March for the Heart 5K

Funding recommendation based on 2022-2023 reimbursement.

March for the Heart 5K - March 9, 2024		
Statutory Category for Funding	Amount	Award Recommendation
Print Publications (designing, printing, postage for items mailed to attract tourist)	\$ 1,330.00	\$ 1,000.00
Advertising/Promotions/Marketing (design cost, airtime, etc.)	\$ 770.00	\$ 650.00
Entertainment/Speakers/Guest Artist or Instructors	\$ 350.00	\$ 300.00
In-Kind Municipal Services/Security (specify)	\$ 2,550.00	\$ 2,550.00
Infrastructure Improvements (specify)	\$ -	\$ -
Total Requested	\$ 5,000.00	\$ 4,500.00

11. Silver in the City

Reduced In-Kind fees based on 2023 event costs.

Silver in the City - Friday, April 12 - Sunday, April 14, 2024		
Statutory Category for Funding	Amount	Award Recommendation
Print Publications (designing, printing, postage for items mailed to attract tourist)	\$ 500.00	\$ 500.00
Advertising/Promotions/Marketing (design cost, airtime, etc.)	\$ 2,000.00	\$ 1,000.00
Entertainment/Speakers/Guest Artist or Instructors	\$ 2,500.00	\$ 1,350.00
In-Kind Municipal Services/Security (specify)	\$ 4,000.00	\$ 2,500.00
Infrastructure Improvements (specify)	\$ -	\$ -
Total Requested	\$ 9,000.00	\$ 5,350.00

12. Will Frederick Memorial Run for the Kids 5K funding recommendations based on 2022-2023 reimbursement. Increase in In-Kind Municipal Services due to 2023 event cost.

Will Frederick Memorial Run for the Kids 5K - Saturday, April 27, 2024		
Statutory Category for Funding	Amount	Award Recommendation
Print Publications (designing, printing, postage for items mailed to attract tourist)	\$ 3,750.00	\$ 750.00
Advertising/Promotions/Marketing (design cost, airtime, etc.)	\$ 500.00	\$ 500.00
Entertainment/Speakers/Guest Artist or Instructors	\$ 750.00	\$ 500.00
In-Kind Municipal Services/Security (specify)	\$ 2,000.00	\$ 2,250.00
Infrastructure Improvements (specify)	\$ -	
Total Requested	\$ 7,000.00	\$ 4,000.00

13. Pixie's Street Con

Funding recommendations based on it being a new event and potential to draw tourism.

Pixies Street Con -Saturday, April 27 - Sunday, April 28, 2024		
Statutory Category for Funding	Amount	Award Recommendation
Print Publications (designing, printing, postage for items mailed to attract tourist)	\$ 1,000.00	\$ 500.00
Advertising/Promotions/Marketing (design cost, airtime, etc.)	\$ 4,000.00	\$ 500.00
Entertainment/Speakers/Guest Artist or Instructors	\$ 6,750.00	\$ 1,000.00
In-Kind Municipal Services/Security (specify)	\$ 5,000.00	\$ 5,000.00
Infrastructure Improvements (specify)	\$ -	\$ -
Total Requested	\$ 16,750.00	\$ 7,000.00

14. Taste of York Fall Tennis Tournament

Taste of York Fall Tennis Tournament - Saturday, September 28, 2024		
Statutory Category for Funding	Amount	Award Recommendation
Print Publications (designing, printing, postage for items mailed to attract tourist)	\$ 300.00	\$ 300.00
Advertising/Promotions/Marketing (design cost, airtime, etc.)	\$ 200.00	\$ 200.00
Entertainment/Speakers/Guest Artist or Instructors	\$ 500.00	\$ 500.00
In-Kind Municipal Services/Security (specify)	\$ -	\$ -
Infrastructure Improvements (specify)	\$ -	\$ -
Total Requested	\$ 1,000.00	\$ 1,000.00

STATE OF SOUTH CAROLINA

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CITY OF YORK

COUNTY OF YORK

RESOLUTION 23-05

WHEREAS, the City of York has a Card Account through Bank of America (Company ID #6630209), which requires a list of administrators to be updated based on status of employment; and

WHEREAS, in the event a status of employment changes impacts the list of administrators on the Card Account, then Bank of America requires the City of York to follow the specified instructions as listed here; and

WHEREAS, documentation is to be provided that reflects the City of York as requesting the change of business signers, the list of account(s), the name(s) of signer(s), and title(s) being added, and the name(s) of the signer(s) being removed; and

WHEREAS, due to these requirements, the City of York is requesting that the following signers be added to the account; Jeff Wilkins (Finance Director), Lorrie Cobb (Accounting Assistant), and Sarah Ramirez (Human Resources Director) and that the following individuals who are no longer employees of the City be removed; Lisa Wallace (City Manager), Cindy Wyatt (Human Resources/Municipal Clerk), Jennifer White (Finance Director), and Michelle Williams (Finance Director); and

NOW, THEREFORE, BE IT RESOLVED by the City Council of York, South Carolina that the requirements for Bank of America's list of administrators be adhered to regarding the updated list of administrators for the City Of York's Card Account.

ADOPTED in Council of the City of York, South Carolina, duly assembled this 7th day of November 2023.

Michael D. Fuesser, Mayor

ATTEST: _____
Municipal Clerk

City of York

Memo

TO: Mayor & City Council

FROM: Dalton Pierce, MPA, City Manager

MEETING DATE: November 7, 2023

SUBJECT: First Reading Ordinances 23-705 & 23-706



10.4 GENERAL INFORMATION

First Reading Ordinance 23-705, Amending Highway Commercial for Miniwarehouses & First Reading Ordinance 23-706, Annexing 1176 Chester Highway with HC Zoning

At its September 25, 2023, meeting, the Planning Commission considered an application to annex property located at 1176 Chester Highway and rezone from York County RMX – 20 Zoning to City of York General Industrial Zoning. The Planning Commission recommended that the property be annexed with a Highway Commercial zoning designation and that the HC requirements be amended to allow miniwarehouse storage facilities by special exception subject to all conditions specified for such uses in the GI district.

STAFF RECOMMENDATIONS

Planning Commission recommends the property, 1176 Chester Highway, be annexed with a Highway Commercial (HC) zoning designation and that the HC requirements be amended to allow mini-warehouse storage facilities by special exception subject to all conditions specified for such issues on the GI district.

ATTACHMENTS

- A. Ordinance 23-705, Amending Highway Commercial for Miniwarehouses
- B. Ordinance 23-706, Annexing 1176 Chester Highway with HC Zoning
- C. Planning Viewer
- D. Site Plan
- E. Petition for Annexation

REQUESTED ACTION

Council's Approval of First Reading Ordinance 23-705 and First Reading Ordinance 23-706

CITY OF YORK

- a. The minimum distance between a mini-warehouse/storage building and a residential zoning district shall be 25 feet.
- b. The minimum setbacks for mini-warehouse/storage buildings shall be 25 feet from the front street right-of-way, ten feet from each side property line and 25 feet from the rear property line.
- c. A fence shall be constructed around the perimeter of the mini-warehouse/storage facility property. The fence shall be constructed of brick, textured block, wrought iron or black chain-link fence material. The fence span directly in front of the mini-warehouses shall be constructed of wrought iron and/or brick.
- d. Landscaping shall be installed which meets the following design standards as well as all standard requirements from the Zoning Ordinance:
 - A bufferyard shall be installed along the outside of the fence perimeter facing a street, road, or highway that complies with Type C Buffer requirements specified for the Gateway Corridor Overlay District.
 - Street trees shall be provided per Gateway Corridor Overlay District requirements.

- One tree at each building termination is required.
- e. The exterior building façades shall be designed in accordance with Gateway Corridor Overlay District requirements.
- f. The roofing material shall consist of asphalt shingles or raised seam metal.
- g. The driving surfaces shall be paved.
- h. Each building shall be numbered with minimum six-inch-high letters or numbers at the end of each building and above each door.

MICHAEL D. FUESSER, MAYOR

ATTEST:

Municipal Clerk

First Reading:

Public Hearing:

Second Reading:

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CITY OF YORK

ORDINANCE 23-706

AMENDING APPENDIX A, ZONING ORDINANCE AND OFFICIAL ZONING MAP BY ANNEXING
AND REZONING PROPERTY REFERENCED BY YORK COUNTY TAX MAP ID NUMBER
2960000016 FROM YORK COUNTY RMX-20 TO HC-HIGHWAY COMMERCIAL

WHEREAS, the York City Council and Planning Commission find that an annexation and rezoning application has been received for property referenced by York County Tax Map Identification # 2960000016 and located on Chester Highway;

WHEREAS, the York City Council and Planning Commission find that the Official Zoning Map may be revised if the proposed change is found to be in compliance with the Future Land Use Map and overall Comprehensive Plan; and

WHEREAS, the York City Council and Planning Commission find that the proposed annexation and rezoning application is substantially compliant with the Comprehensive Plan and is compatible with nearby zoning and land usage.

NOW, THEREFORE, BE IT ORDAINED in Council assembled on the dates hereafter set forth that the York City Council does herewith amend Appendix A, Zoning Ordinance and Official Zoning Map by annexing and rezoning the specified property identified by York County tax map identification # 2960000016 from York County RMX-20 to HC-Highway Commercial.

MICHAEL D. FUESSER, MAYOR

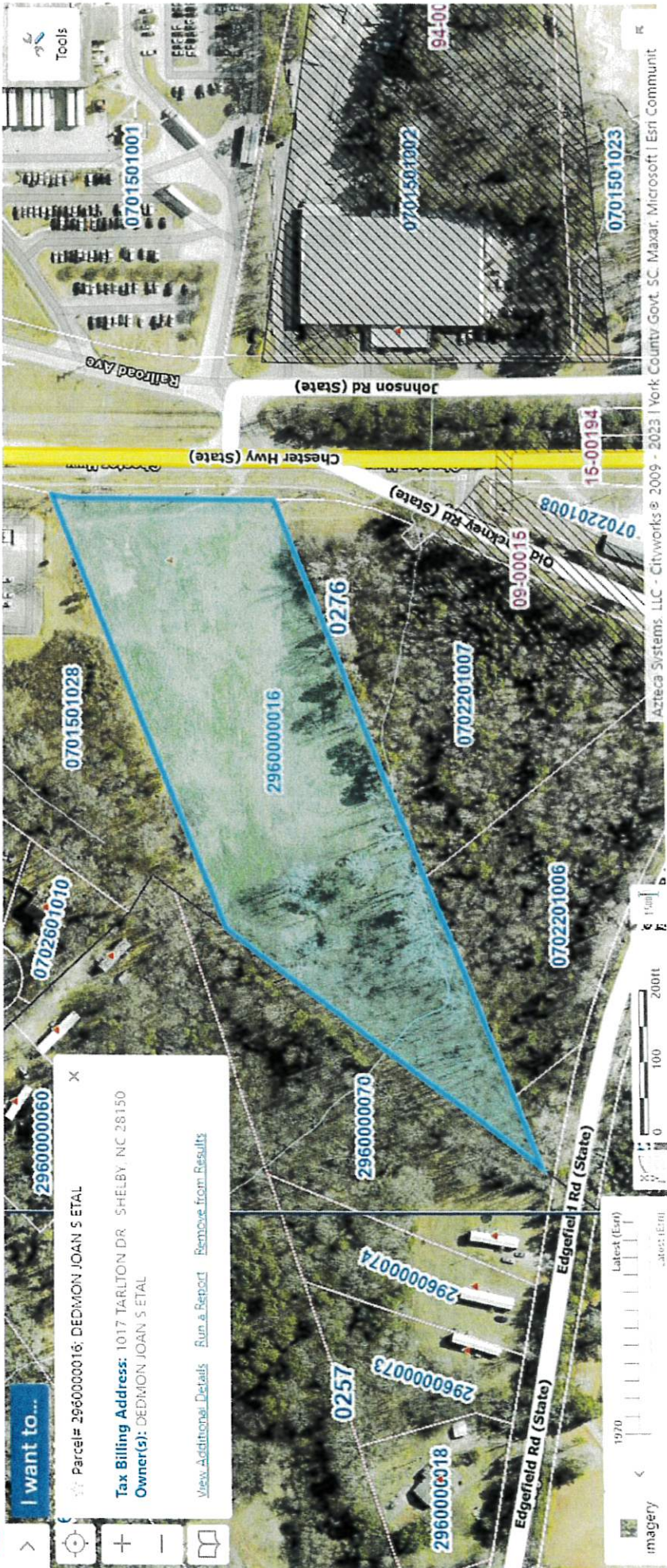
ATTEST:

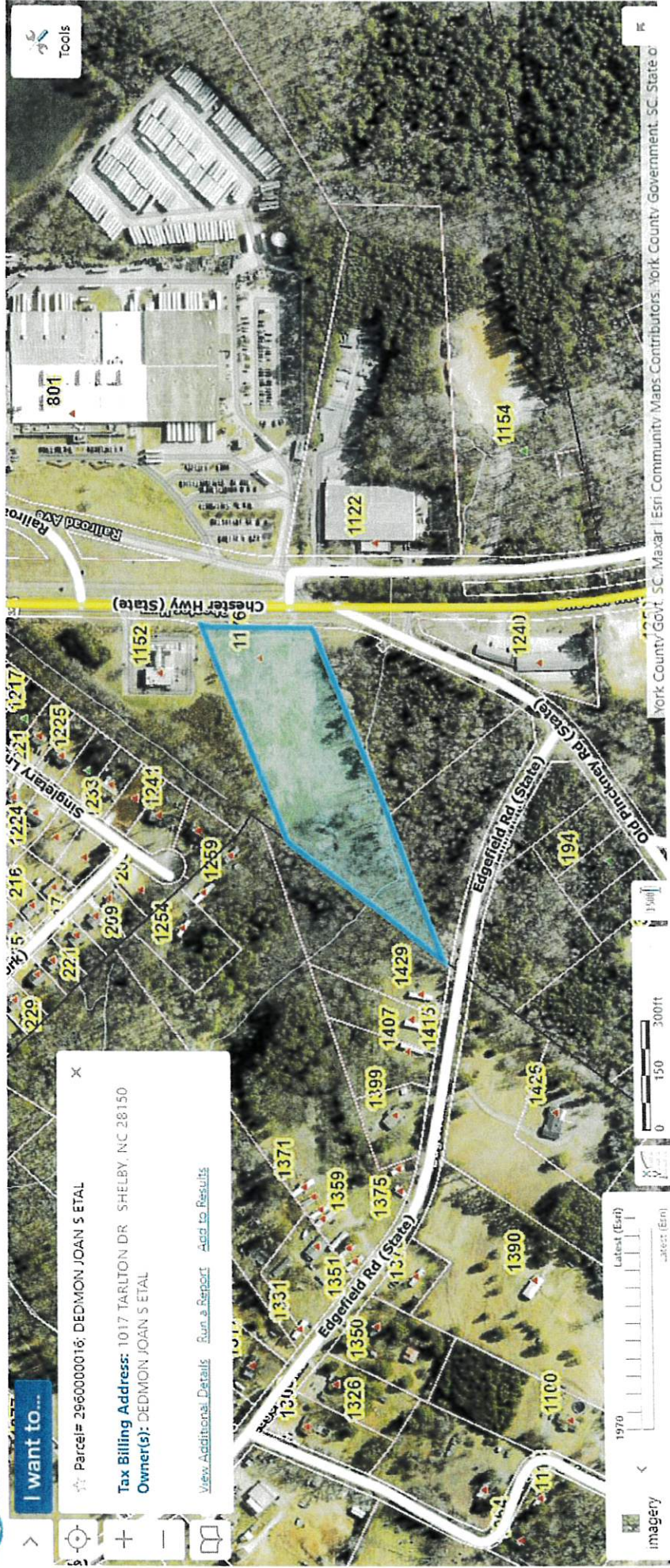
Municipal Clerk

First Reading:

Public Hearing:

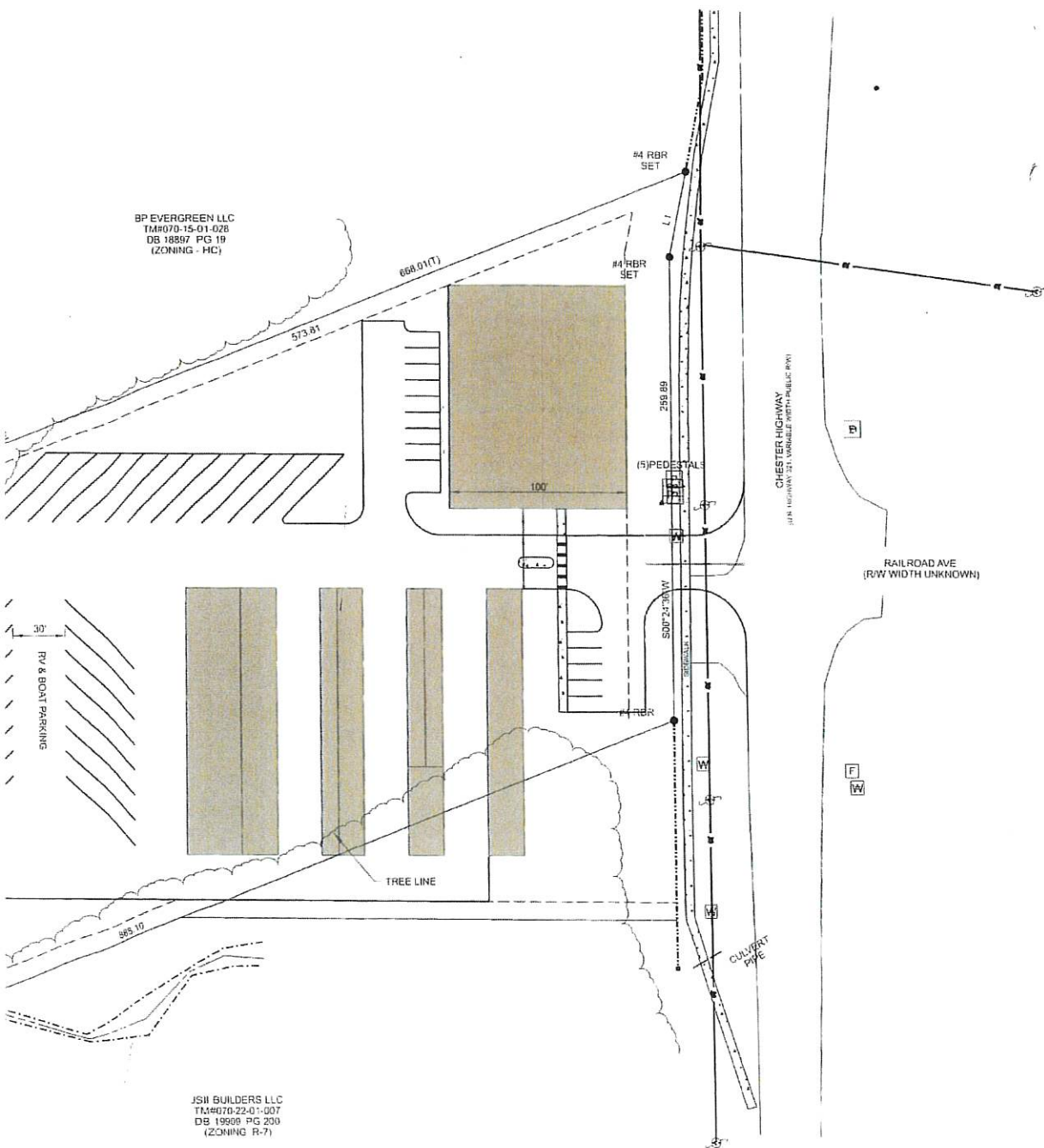
Second Reading:





BP EVERGREEN LLC
 TM#070-15-01-026
 DB 18897 PG 19
 (ZONING - HC)

JSII BUILDERS LLC
 TM#070-22-01-007
 DB 19928 PG 200
 (ZONING R-7)



SHEET TITLE

SITE PLAN

NO	DATE	REVISIONS	BY	SCALE
				DATE 07/21/2023
				JOB NO 290618
				SHEET C300

STATE OF SOUTH CAROLINA

COUNTY OF YORK

CITY OF YORK

**PETITION FOR ANNEXATION OF REAL PROPERTY
TO THE CORPORATE LIMITS OF THE
CITY OF YORK, SOUTH CAROLINA**

This Petition for Annexation by John Braxton Ferguson, Susan C. McDaniel and Joan S. Dedmon is requesting the York City Council to annex by Ordinance the hereinafter described real property and is dated as of this the 13th day of October 2023, and is herewith dated prior to the first signature being affixed hereto. This Petition for Annexation is in accordance with the provisions as set forth in Section/Paragraph/Title 5-3-150 of the Code of Laws of South Carolina, 1976, and as amended. The Petition is signed by the above-named property owners. The Petition requests that the real property in the area as shown on the attached description consisting of a parcel, known currently as York County Parcel 296-00-00-016, of real property lying adjacent to US Highway 321, west and southwest of the City Limits, and joining that portion of the City of York, South Carolina, be annexed to the corporate limits of the City of York, South Carolina. The real property involved herein is more fully described and set forth on the attached plat as follows:

SEE ATTACHED DESCRIPTION AND MAP

It is requested that the above real property be annexed to the City of York, South Carolina with and initial zoning of Highway Commercial

John Braxton Ferguson

Susan C. McDaniel

Joan S. Dedmon
Joan S. Dedmon

STATE OF SOUTH CAROLINA

COUNTY OF YORK

CITY OF YORK

**PETITION FOR ANNEXATION OF REAL PROPERTY
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It is requested that the above real property be annexed to the City of York, South Carolina with and initial zoning of Highway Commercial

John Braxton Ferguson
John Braxton Ferguson

Susan C. McDaniel
Susan C. McDaniel

Joan S. Dedmon

ATTACHED DESCRIPTION TO
FERGUSONS/MCDANIEL/DEDMON
PETITION

All that certain piece, parcel or tract of land lying and being situated near the southern incorporate limits of York, South Carolina, beginning at a point in the center of tracks of C. & N.W. Railway and running thence with said railway S. 0-30 W. 300 feet; thence S. 68-33 W. 1,120.0 feet to point in center of tracks of Southern Railway; thence with Southern Railway N. 36-45 E. 530.00 feet; thence N. 68-33 E. 787.6 feet to the beginning, containing SIX AND 05/100 (6.05) ACRES, more or less, and being bounded now or formerly by Southern Railway, lands of the Coker Pedigreed Seed Company, C. & N. W. Railway, and lands of C.L. Boyd.

LESS: 8,020 square feet in Book 18456 at Page 274 to York County

DERIVATION: The lots above were acquired by Petitioners by deed recorded in Books 14066, Page 285, 11991, Page 41 and 11966, Page 174, R.M.C. Office for York County, South Carolina.

ATTACHED DESCRIPTION TO
FERGUSONS/MCDANIEL/DEDMON
PETITION

All that certain piece, parcel or tract of land lying and being situated near the southern incorporate limits of York, South Carolina, beginning at a point in the center of tracks of C. & N.W. Railway and running thence with said railway S. 0-30 W. 300 feet; thence S. 68-33 W. 1,120.0 feet to point in center of tracks of Southern Railway; thence with Southern Railway N. 36-45 E. 530.00 feet; thence N. 68-33 E. 787.6 feet to the beginning, containing SIX AND 05/100 (6.05) ACRES, more or less, and being bounded now or formerly by Southern Railway, lands of the Coker Pedigreed Seed Company, C. & N. W. Railway, and lands of C.L. Boyd.

LESS: 8,020 square feet in Book 18456 at Page 274 to York County

DERIVATION: The lots above were acquired by Petitioners by deed recorded in Books 14066, Page 285, 11991, Page 41 and 11966, Page 174, R.M.C. Office for York County, South Carolina.

PROCLAMATION

WORLD PANCREATIC CANCER DAY

WHEREAS, in 2023, an estimated 64,050 people will be diagnosed with pancreatic cancer in the United States and 50,550 will die from the disease; and

WHEREAS, pancreatic cancer is one of the deadliest cancers, is currently the third leading cause of cancer death in the United States, and is projected to become the second leading cause around 2030; and

WHEREAS, pancreatic cancer is the only major cancer with a five-year relative survival rate at just 12 percent; and

WHEREAS, when symptoms of pancreatic cancer present themselves, it is generally in later stages, and 88 percent of pancreatic cancer patients die within the first five years; and

WHEREAS, approximately 900 deaths will occur in South Carolina in 2023; and

WHEREAS, pancreatic cancer is the seventh most common cause of cancer-related death across the world; and

WHEREAS, there were an estimated 495,773 new pancreatic cancer cases diagnosed worldwide in 2020; and

WHEREAS, the good health and well-being of the residents of City of York are enhanced as a direct result of increased awareness about the symptoms and risks of pancreatic cancer, and research into early detection, causes, and effective treatments; and

NOW THEREFORE, be it resolved, that I, Michael D. Fuesser, by virtue of the authority vested in me as Mayor of the City of York, South Carolina, do hereby proclaim November 16, 2023, as World Pancreatic Cancer Day in York, South Carolina.

IN WITNESS THEREOF, I have hereunto set my hand and caused the Seal of the City to be affixed this 7th day of November in the year of our Lord two thousand and twenty three.

Michael D. Fuesser