

Approved

***City of York Board of Architectural Review
Minutes
October 2, 2023***

Members present:

Chairperson Beth Johnston
Quinn Witte
Gene Gaulin
Missy Coleman
Diane Hanlon

Members absent:

Linda Lowman

Others present:

Planning Director Breakfield
Planner Kim Womble
(See sign – in sheet)

Chairperson Beth Johnston called the meeting to order at 6:33 p.m.

The first item of business was approval of the draft Minutes from the September 11, 2023 meeting. Upon a Motion by Gene Gaulin, seconded by Missy Coleman, the Board unanimously approved the draft Minutes.

The second item of business was consideration of a certificate of appropriateness (COA) application for the auditorium renovation for the McCelvey Center located at 212 East Jefferson Street.

Planning Director Breakfield reminded the Board of requirements from the Historical District Construction Design Standards (HDCDS).

Per the evaluation process detailed in the HDCDS, the Board made the following findings of facts regarding the proposal:

1. The subject property is historic and located in a largely-intact, historically, architecturally, and culturally-significant area.
2. The subject certificate of appropriateness application did comply with the HDCDS.

Upon a Motion by Missy Coleman, seconded by Diane Hanlon, the Board unanimously approved the application as submitted.

The third item of business was consideration of a certificate of appropriateness (COA) application for overall improvements for Moore Park located at 2 Kings Mountain Street.

Planning Director Breakfield reminded the Board of requirements from the Historical District Construction Design Standards (HDCDS).

Per the evaluation process detailed in the HDCDS, the Board made the following findings of facts regarding the proposal:

1. The subject property is historic and located in a largely-intact, historically, architecturally, and culturally-significant area.
2. The subject certificate of appropriateness application did comply with the HDCDS.

Upon a Motion by Diane Hanlon, seconded by Missy Coleman, the Board unanimously approved the application as submitted.

The fourth item of business was consideration of a certificate of appropriateness (COA) application for landscaping at 208 North Congress Street.

Planning Director Breakfield reminded the Board of requirements from the Historical District Construction Design Standards (HDCDS).

Per the evaluation process detailed in the HDCDS, the Board made the following findings of facts regarding the proposal:

1. The subject property is historic and located in a largely-intact, historically, architecturally, and culturally-significant area.
2. The subject certificate of appropriateness application did comply with the HDCDS.

Upon a Motion by Missy Coleman, seconded by Quinn Witte, the Board unanimously approved the application as submitted.

The fifth item of business was consideration of a certificate of appropriateness (COA) application for wall signage for Big Tree Medical located at 12 B North Congress Street.

Planning Director Breakfield reminded the Board of requirements from the Historical District Construction Design Standards (HDCDS).

Per the evaluation process detailed in the HDCDS, the Board made the following findings of facts regarding the proposal:

1. The subject property is historic and located in a largely-intact, historically, architecturally, and culturally-significant area.

2. The subject certificate of appropriateness application did comply with the HDCDS.

Upon a Motion by Gene Gaulin, seconded by Diane Hanlon, the Board unanimously approved the application as submitted.

The sixth item of business was consideration of a certificate of appropriateness (COA) application for wall signage for The Timber Raille located at 122 A North Congress Street.

Planning Director Breakfield reminded the Board of requirements from the Historical District Construction Design Standards (HDCDS).

Per the evaluation process detailed in the HDCDS, the Board made the following findings of facts regarding the proposal:

1. The subject property is historic and located in a largely-intact, historically, architecturally, and culturally-significant area.
2. The subject certificate of appropriateness application did comply with the HDCDS.

Upon a Motion by Missy Coleman, seconded by Quinn Witte, the Board unanimously approved the application as submitted.

The seventh item of business was consideration of a certificate of appropriateness (COA) application for a garden trellis over walkway for 16 Kings Mountain Street.

Planning Director Breakfield reminded the Board of requirements from the Historical District Construction Design Standards (HDCDS).

Per the evaluation process detailed in the HDCDS, the Board made the following findings of facts regarding the proposal:

1. The subject property is historic and located in a largely-intact, historically, architecturally, and culturally-significant area.
2. The subject certificate of appropriateness application did comply with the HDCDS.

Upon a Motion by Gene Gaulin, seconded by Quinn Witte, the Board unanimously approved the application as submitted.

The eighth item of business was consideration of a certificate of appropriateness (COA) application for entrance landscaping for Fergus Crossing Subdivision located off of Alexander Love Highway.

After discussion and upon a Motion by Missy Coleman, seconded by Diane Hanlon, the Board unanimously approved the application as submitted.

The ninth item of business was consideration of a certificate of appropriateness (COA) application for elevations for a proposed Dollar Tree to be located at the corner of Filbert Highway and Blessed Hope Road.

After discussion and upon a Motion by Quinn Witte, seconded by Missy Coleman, the Board unanimously approved the application as submitted.

The tenth item of business was consideration of a certificate of appropriateness (COA) application for monument and wall signage for 1776 Custom Buildings located at 1356 Filbert Highway.

After discussion and upon a Motion by Diane Hanlon, seconded by Gene Gaulin, the Board unanimously approved the application as submitted.

The eleventh item of business was consideration of a certificate of appropriateness (COA) application for an addition to the Homeland Realty building located at 19 West Liberty Street.

Planning Director Breakfield reminded the Board of requirements from the Historical District Construction Design Standards (HDCDS).

Per the evaluation process detailed in the HDCDS, the Board made the following findings of facts regarding the proposal:

1. The subject property is historic and located in a largely-intact, historically, architecturally, and culturally-significant area.
2. The subject certificate of appropriateness application did comply with the HDCDS.

Upon a Motion by Missy Coleman, seconded by Diane Hanlon, the Board unanimously approved the application as submitted.

The twelfth item of business was the discussion of potentially adding the certificate of appropriateness application for 216 Kings Mountain Street to the agenda.

Upon a Motion by Gene Gaulin, seconded by Diane Hanlon, the Board unanimously amended the agenda.

The thirteenth item of business was consideration of a certificate of appropriateness (COA) application for a garage at 216 Kings Mountain Street.

Planning Director Breakfield reminded the Board of requirements from the Historical District Construction Design Standards (HDCDS).

Per the evaluation process detailed in the HDCDS, the Board made the following findings of facts regarding the proposal:

1. The subject property is historic and located in a largely-intact, historically, architecturally, and culturally-significant area.
2. The subject certificate of appropriateness application did comply with the HDCDS.

Upon a Motion by Gene Gaulin, seconded by Diane Hanlon, the Board unanimously approved the application as submitted.

The fourteenth item of business was documentation of certificate of appropriateness applications.

The fifteenth item of business was an update regarding staff-approved certificates of appropriateness. Planner Kim Womble indicated that there were zero (0) staff-approved COA applications to report at this meeting.

There being no further business, the meeting was adjourned at 7:15 pm.

Respectfully submitted,

C. David Breakfield, Jr.
Planning Director

cc: File, Board of Architectural Review 10/2/2023
Dalton Pierce, City Manager