

***City of York Board of Architectural Review  
Minutes  
February 4, 2019***

**Members present:**

Chairperson Ed Wood  
Diane Hanlon  
Gene Gaulin  
Quinn Witte  
Beth Bailey

**Members absent:**

Linda Lowman

**Others present:**

Planning Director Breakfield  
Zoning Administrator Blackston  
John Hines  
Ian Terhune

Chairperson Ed Wood called the meeting to order at 6:22 p.m.

**The first item of business** was approval of the draft Minutes from the January 14, 2019 meeting. Upon a Motion by Gene Gaulin, seconded by Beth Bailey, the Board unanimously approved the Minutes as submitted.

**The second item of business** was consideration of a certificate of appropriateness (COA) application for a façade addition renovation for 122 North Congress Street.

Planning Director Breakfield reminded the Board of requirements from the Historical District Construction Design Standards (HDCDS).

Per the evaluation process detailed in the HDCDS, the Board made the following findings of facts regarding the proposal:

1. The subject property is historic and located in a largely-intact, historically, architecturally, and culturally-significant area.
2. The subject certificate of appropriateness application complied with the HDCDS.

After discussion and upon a Motion by Beth Bailey, seconded by Diane Hanlon, the Board unanimously accepted the application as submitted with the understanding that the color for roof and garage doors would be neutral.

**The third item of business** was review of the streetscaping standards for the Gateway Corridor Overlay District.

Planning Director Breakfield referred BAR members to the January 14<sup>th</sup> Minutes for background on this matter.

At its last meeting, the Planning, Public Works and Economic Development Committee meeting recommended that City Council adopt the BAR recommendation rendered at its January 14<sup>th</sup> meeting.

After discussion, the Board unanimously voted in favor of the streetscaping standards being added to the Gateway Corridor District Overlay District guidelines.

**The fourth item of business** was an update regarding certain property improvements that had been conducted without BAR approval in the local historic district.

Planning Director Breakfield indicated that each of the effected properties had been or are being notified of the need to go through the Certificate of Appropriateness process and that he will keep the BAR updated.

There being no further business, the meeting was adjourned at 6:45 pm.

Respectfully submitted,

C. David Breakfield, Jr. AICP, MCP  
Planning Director

cc: Lisa Wallace, City Manager  
File, Board of Architectural Review 2/4/19